



# Outer North East Community Committee

Alwoodley, Harewood, Wetherby

**Meeting to be held in John Rylie Centre, Barwick in Elmet, Leeds, LS15 4JB**

Monday, 23rd September, 2019 at 5.30 pm

**Councillors:**

N Buckley	- Alwoodley;
D Cohen	- Alwoodley;
P Harrand	- Alwoodley;
S Firth	- Harewood;
M Robinson	- Harewood;
R. Stephenson	- Harewood;
N Harrington (Chair)	- Wetherby;
A Lamb	- Wetherby;
G Wilkinson	- Wetherby;





## **Co-optees**

**Agenda compiled by:** John Grieve 0113 37 88662  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**East North East Area Leader:** Jane Maxwell Tel: 336 7627

*Images on cover from left to right:*

*Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre*

*Harewood - rural landscapes; Harewood Arms*

*Wetherby – bridge over the River Wharfe; racehorse sculpture*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items or information have been identified on the agenda</b></p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
5			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 17<sup>th</sup> June 2019.</p> <p>(Copy attached)</p>	1 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>To consider any matters arising from the minutes (If any)</p>	
9	Alwoodley; Harewood; Wetherby		<p><b>OUTER NORTH EAST COMMUNITY COMMITTEE - CLIMATE EMERGENCY AND AIR QUALITY</b></p> <p>To consider a report by the Chief Officer, Sustainable Energy and Air Quality which provides background on the Climate Emergency and the on-going work on air quality.</p> <p>(Report attached)</p>	15 - 18
10			<p><b>GET SET LEEDS – MAKING LEEDS A MORE ACTIVE CITY (GETSETLEEDS.CO.UK)</b></p> <p>To consider a report by the Director of Public Health, the Chief Officer Consultant in Public Health and the Head of Active Leeds, which seeks to provide an update on the progress made in relation to “Making Leeds a More Active City” including an update on the development of the Physical Activity Social Movement and Ambition for Leeds, an overview of “Get Set Leeds” and starting the city wide conversation.</p> <p>(Report attached)</p>	19 - 30

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11	Wetherby		<p><b>HEAVY GOODS VEHICLES IN WETHERBY</b></p> <p>To receive an update from the Head of Transportation, City Development, which seeks to address the issue of heavy goods vehicles (HGV's) in the Wetherby ward.</p> <p>(Report attached)</p>	31 - 34
12	Harewood; Wetherby		<p><b>HAREWOOD &amp; WETHERBY HOLIDAY ACTIVITY PROGRAMME 2019-2020 - INTERIM REPORT</b></p> <p>The Head of Stronger Communities submitted a report which provided an update on the progress of the Harewood &amp; Wetherby Holiday Activity Programme 2019-2020.</p> <p>(Report attached)</p>	35 - 36
13	Alwoodley; Harewood; Wetherby		<p><b>NEIGHBOURHOOD PLANNING - UPDATE</b></p> <p>To receive a report from the Chief Planning Officer which provides an update on Neighbourhood planning activity in the Outer North East area.</p> <p>(Report attached)</p>	37 - 40

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14	Alwoodley; Harewood; Wetherby		<p><b>OUTER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To consider a report by the Head of Stronger Communities which provides and update on the work of the Communities Team and the work it is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership, locality working and also seeks Members support in putting forward nominations for the Compassionate City Awards</p> <p>(Report attached)</p>	41 - 60
15	Alwoodley; Harewood; Wetherby		<p><b>OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To consider a report by the Head of Stronger Communities which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund, as well as the Community Infrastructure Levy Budget for 2019/20.</p> <p>The report also seeks a contribution from the Wellbeing Fund towards a city wide scheme to tackle period poverty in Leeds.</p> <p>(Report attached)</p>	61 - 72

Item No	Ward/Equal Opportunities	Item Not Open		Page No
16	Alwoodley; Harewood; Wetherby		<p><b>OUTER NORTH EAST COMMUNITY COMMITTEE - FORWARD PLAN 2019/20</b></p> <p>To consider a report by the Head of Stronger Communities which sets out the Outer North East Forward Plan for 2019/20. The report details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.</p> <p>The report also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.</p> <p>(Report attached)</p>	73 - 80
17			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note that the next meeting will take place on Monday, 9<sup>th</sup> December 2019 at 5.30pm in the Alwoodley Community Hall, The Avenue, Leeds, LS17 7NZ</p> <p><b>MAP</b></p>	81 - 82



## OUTER NORTH EAST COMMUNITY COMMITTEE

**MONDAY, 17TH JUNE, 2019**

**PRESENT:** Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,  
P Harrand and A Lamb

### **1 Chair's Opening Remarks**

The Chair paid tribute to former Community Committee Chair, Councillor Gerald Wilkinson, commenting that Gerald had been an excellent Chair and his guidance and hard work was greatly appreciated by all Members of the Committee.

### **2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against the refusal of the inspection of Documents.

### **3 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

### **4 LATE ITEMS**

The Chair accepted the inclusion of a Late Item onto the agenda "Outer North East Community Committee – Finance Report". This additional report was not available at the time of agenda publication/ certification and it was considered to be in the best interests of the Council and other parties concerned that the matter be considered without delay (Minute No. 19 referred)

### **5 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors: M Robinson, R Stephenson and G Wilkinson

### **6 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

There were no declarations of any disclosable pecuniary interests.

### **7 OPEN FORUM**

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members

of the Public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion, there were no matters raised under this item by Members of the Public.

## **8 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 18<sup>th</sup> March 2019 were confirmed as a true and correct record

## **9 MATTERS ARISING FROM THE MINUTES**

Leeds Anti-Social Behaviour Team Review (Minute No. 54 referred) – Councillor Buckley said anti-social behaviour continued to be an issue in the Alwoodley area. He said that recently a traveller's encampment had appeared on local green space within the area and attempts to contact appropriate authorities had been difficult with many of the Services having automated systems.

The Chair suggested there was another item on the agenda dealing with the issue of anti-social behaviour and further information may be forthcoming at that time.

## **10 NEIGHBOURHOOD PLANNING - UPDATE**

The Neighbourhood Planning Officer submitted a report which provided an update on the neighbourhood planning activity in the Outer North East area of the city.

The report highlighted:

### **Made Neighbourhood Plans in Outer North East:**

- Alwoodley
- Bardsey-cum-Rigton
- Barwick in Elmet and Scholes
- Boston Spa
- Bramham-cum-Oglethorpe
- Clifford
- Collingham
- Linton
- Scarcroft
- Thorp Arch
- Walton

### **Alwoodley** **Stage: Made**

Draft minutes to be approved at the meeting  
to be held on Monday, 16th September, 2019

- The Parish Council is currently considering a review of the neighbourhood plan. Officers and a consultant have been advising on this.

### **Barwick-in-Elmet and Scholes**

#### **Stage: Made**

- The Parish Council is currently considering a partial review of the neighbourhood plan in respect of a Local Green Space designation.

### **Aberford and District**

#### **Stage: Examination**

- Ann Skippers has been appointed to undertake the examination of the Aberford Neighbourhood Plan.
- Further publicity on 2 of the neighbourhood plan submission documents concluded on 1<sup>st</sup> April 2019 and procedural requirements have been met.
- The independent examiner has indicated that the examination is now back on track and that she will issue a confidential draft report for fact-checking by 11<sup>th</sup> June.
- It's anticipated that the referendum could take place in September.

### **Wetherby**

#### **Stage: Examination**

- Terry Heselton has been appointed as the independent examiner for the Plan.
- Wetherby Town Council has submitted the neighbourhood plan for independent examination.
- Regulation 16 Publicity is taking place between 7<sup>th</sup> May and 18<sup>th</sup> June (closing at 5pm).
- Any representations made will be sent to the independent examiner for his consideration as part of the examination process.

### **Other Neighbourhood Plans in Preparation**

- **Shadwell** Parish Council conducted Pre-Submission Consultation on their Neighbourhood Plan between 22<sup>nd</sup> October and 3<sup>rd</sup> November 2018. Officers are now supporting the steering group in preparing the submission draft neighbourhood plan, in particular on the basic conditions statement and outstanding mapping issues. It is anticipated that the NP will be submitted to the Council in July.
- **East Keswick** Parish Council have re-drafted their neighbourhood plan and are going to commence the pre-submission consultation in June. The consultation process has been outlined and officers will be providing

ongoing support in the build up to the formal consultation period. Members will have the opportunity to comment on the draft plan and on the Council's formal comments.

- **Thorner:** Officers met with the Steering Group in March to discuss next steps and continue work on the draft neighbourhood plan. It is anticipated that pre-submission consultation will take place by the end of 2019.

Commenting on the Alwoodley Plan, Members queried if a decision to review the Plan had been made by the Parish Council yet.

Officers reported that investigations were still ongoing with no conclusion reached at this stage.

Members noted that Barwick-in-Elmet and Scholes Parish Council were considering a partial review of the plan following the de-designation of a local green space in the area.

Officers reported that further examination of the plan would be required if the de-designation issue was pursued.

In providing an update on the Aberford and District Plan, officers reported that the Examination Report had been received and shared with the Parish Council. Examination of the Wetherby Plan would begin in early July. Officers confirmed that good progress was being made on the Shadwell Plan and a draft document had been prepared. Pre-submission consultation on the East Keswick plan would begin shortly, pre-submission on the Thorner Plan was anticipated by the end of the year.

Reference was made to Conservation Areas with Members querying if a review of such areas would be undertaken.

Members were advised that the Head of Conservation, City Development would be the appropriate officer to provide the necessary response.

The Chair thanked officers for their attendance and the update they provided.

## **11 Leeds Anti-Social Behaviour Team - Service Review Update**

With reference to the previous meeting on 18<sup>th</sup> March 2019 when Members received an update on the Citywide; Leeds Anti-Social Behaviour Team (LASBT) Review.

In the discussion that took place, Members agreed the following outcomes:

- (i) That further engagement with Parish and Town Council's takes place and that a representative from the LASBT be invited to the next Parish Council Forum.

- (ii) That a Senior Member from the LASBT be invited to the next meeting of this Committee on 17<sup>th</sup> June 2019 to provide further information about Temporary Event Notices (TENs), noise nuisance and a further update on the Review Consultation.
- (iii) That an explanation of the customer satisfaction figures (Page No.45 of the submitted report) together with clarification of the process, be supplied to all Members of the Committee
- (iv) That a representative of LASBT be invited to future Ward Member Meetings

The Chair introduced and welcomed Neil Bowden, Anti-Social Behaviour Team Manager, Communities & Environment who provided an update on the actions agreed at the last meeting.

Members were informed that a representative from LASBT would be in attendance at the next Parish Council Forum (July 2019 to be confirmed). Information about Temporary Event Notices (TENs), noise nuisance and a further update on the Review Consultation had already been circulated to Members in advance of the meeting. An explanation of the customer satisfaction figures (as referred to in the submitted report) together with clarification of the process had been made available to Members at the commencement of the meeting. In respect of Ward Members Meetings it was confirmed that a representative of LASBT would attend future Ward Member Meetings.

In the discussion that followed Members queried how complaints about noisy neighbours were investigated.

Members were informed that if there were persistent noise/nuisance complaints about the same property an investigation would be undertaken and evidence gathered. Sound monitoring equipment would be installed at the complainants property, the complainant would also be requested to keep a log of any noise/ nuisance incidents and to activate the sound monitoring equipment. The equipment would remain in place for a period of 7-10 days to allow adequate opportunity to gather any necessary evidence, after which enforcement proceedings may be instigated if determined necessary.

Members queried if noise from other properties could also be picked up by the sound monitoring equipment.

Members were informed that noise from other properties would not be pick up, the recording equipment was focused on the property that was subject of the complaint.

The Chair thanked Mr Bowden for his attendance and contributions.

## 12 Leeds Health and Care Plan, Continuing the Conversation

The Chief Officer, Health Partnerships Team submitted a report which provided an update on the progress made in delivering the actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.

The report detailed progress made in implementing the emerging Local Care Partnerships (LCPs) and outlined the rationale for refreshing the Leeds Plan, the progress made to date and sought Members views in appointing representatives from this Committee onto the Local Care Partnership (LCPs)

The Chair welcomed to the meeting: Tony Cook (Chief Officer Health Partnership Team, Tim Reilly (Head of Leeds Plan, Health Partnership Team, Helen Thurston, lead for Delivery Support Health Partnership Team and Georgia Kaye (Project Officer, Health Partnership Team)

Addressing the report, the Chief Officer, Health Partnership Team explained:

- What is the Leeds Health and Care Plan
- What are Local Care Partnerships
- The progress made in the last year – Engagement
- Progress made through the Leeds Plan
- The next steps
- Appointing Elected Members to Local Care Partnerships
- The role of Elected Members on Local Care Partnerships

In offering comments Members suggested there had been a similar initiative to this one back in 2012, was this a case of reinventing the wheel.

In responding Members were informed that since that time significant progress had been made: there were now in place contractual agreements, timescales were been set, new robust information sharing mechanisms were now in place, with Leeds being looked upon as one of the most progressive areas within the country.

Commenting on waiting times for GP appointments, Members pointed out that there was no consistency across the city, for example, in one GP Practice in the Headingley area you could obtain a same day appointment, but this was not typical in other practices in other areas. It was also suggested that people who were experiencing difficulties in obtaining an appointment or people who were not registered with a GP would attend Accident & Emergency simply to be seen by a doctor, when would evening appointments at GP Surgeries be compulsory.

In responding officers reported that weekend/ evening appointments were available in all areas but not in all practices. It was acknowledged there was a

need to strengthen General Practices and practitioners were working hard to improve waiting times but there were many workforce challenges.

Members were informed it was the NHS who negotiated the contracts with the Care Partnerships and currently conversations were taking place with the General Practitioners about the contract rules.

Members expressed the view that the Local Care Partnership did not have the “contractual levers” to change the process. It was the General Practitioners that determined how the service would be delivered, the service were self-organised.

Members were informed that changes had taken place, the contracts would now be agreed nationally with significant contractual changes in place to develop the Primary Care Network.

Members queried how change would be monitored over the next 12 month period.

Members were informed that a series of indicators would be developed in order to measure change. There was a need to understand the demand and evidence for each area and make sure all partners were engaged in sharing the partnership.

Members made reference to the increase in demand for mental health services, querying if it was the case that more people were presenting with mental health issues or that such issues tended to be reported more than they had in the past.

In responding officers suggested that these day’s people were more able to discuss stress and other related mental health issues but in all cases the individual required assessment and therefore the demand for mental health services was on the increase.

The Chair thanked officers for their attendance and contributions suggesting that engagement with the Local Care Partnership was key issue.

**RESOLVED –**

- (i) To note the overall progress in delivery of the Leeds Health and Care Plan
- (ii) That Councillor N Harrington be appointed a this Committee’s representative on the Local Care Partnership
- (iii) To note that waiting times for GP appointments was a local priority

### 13 Community Committee Appointments 2019/2020

The City Solicitor submitted a report which invited the Committee to note the appointment of Councillor Norma Harrington as the Chair of the Outer North East Community Committee for the 2019/20 Municipal Year as agreed at the recent Annual Council Meeting, and to make appointments to the following: those Outside Bodies listed in appendix A of the submitted report, the Community Committee “Champions”, Children’s Services Cluster Partnerships and the Corporate Parenting Board for the 2019/20 Municipal year.

The report provided background information and commentary on each of the categories to be appointed.

#### **RESOLVED –**

- (i) To note the appointment of Councillor Norma Harrington as the Chair of the Outer North East Community Committee for the 2019/20 Municipal Year
  
- (ii) That appointments be made as follows:

#### Outside Bodies

That Dr Stella Walsh be appointed as the City Council’s representative on the Ancient Parish of Barwick in Elmet Trust, the terms of the appointment to be for a period of 4 years.

#### Community Committee Champions

- Environment & Community Safety – Councillor G Wilkinson
- Children’s Services – Councillor D Cohen
- Employment, Skills and Welfare - Councillor M Robinson
- Health, Wellbeing and Adult Social Care – Councillor N Harrington

#### Children’s Services Cluster Partnership Representative

Alwoodley (ARM) – Councillor D Cohen (Alwoodley)

EPOSS (Elmet partnership of schools and services) – Councillor A Lamb (Wetherby) – Councillor R Stephenson (Harewood)

#### Corporate Carers Board

Councillor R Stephenson



### The Emmerdale Stakeholder Panel

To note that Harewood Ward Member had appointed Councillor R Stephenson as the Chair of the Emmerdale Stakeholder Panel for the 2019/20 period

#### **14 Community Committee Nominations to Housing Advisory Panels (HAP)**

The Chief Officer Housing Management submitted a report which sought Ward Councillor nominations from this Committee to the Outer North East Housing Advisory Panel (HAP)

In providing background information the report outlined the following key functions of the HAP:

- Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
- Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities' needs.

**RESOLVED** – That Councillor N Buckley (Alwoodley), Councillor S Firth (Harewood) and Councillor G Wilkinson (Wetherby) be appointed to the Outer North East Housing Advisory Panel for the 2019/20 Municipal year.

#### **15 Appointment of Co-optees to Community Committees**

The City Solicitor submitted a report which invited Members to give consideration to the appointment of Co-optees onto the Outer North East Community Committee for the 2019/20 Municipal year.

It was the view of Members that in future there may be a need to appoint Co-optees for a particular issue/ topic, but it was not considered necessary at this time.

**RESOLVED** – To not pursue the appointment of Co-optees onto the Community Committee at this stage, the option to appoint be revisited if the need arises.

#### **16 Outer North East Community Committee Sub Group Nominations**

The Area Leader submitted a report which sought nominations to the Committee's Environmental Sub Group for the 2019/20 Municipal period.

**RESOLVED** – That Councillors: N Buckley, M Robinson and G Wilkinson be appointed to the Outer North East Community Committee's Environmental Sub Group for the 2019/20 Municipal period

## 17 Outer North East Community Committee - Forward Plan 2019/20

The Area Leader submitted a report which introduced the Outer North East Community Committee Forward Plan for 2019/20. The report details the Community Committee meeting dates and sets out proposed workshop themes, as well as providing an update on engagement with the local communities.

In discussing potential ideas for a Workshop Session Members suggested that Dementia Training would be a useful subject. The session to be delivered as a separate meeting and not to be incorporated within one of the scheduled Community Committee meetings.

Members were supportive of the proposal.

The Chair also referred to the receipt of a letter from Councillor Matthew Robinson who was seeking the support of the Community Committee in requesting Leeds City Council's Highways and Transportation Department to bring forward new plans to improve the situation around Heavy Goods Vehicles (HGVs) in the Outer North East Area.

It was suggested that the issue of Heavy Goods Vehicles (HGVs) in the Outer North East Area be added to the Forward Plan and officers from LCC Highways and Transportation be requested to attend the next meeting of the Community Committee.

### **RESOLVED –**

- (i) That the contents of the report be noted
- (ii) That the issue of HGVs in the Outer North East Area be added to the Forward Plan and officers from LCC Highways and Transportation be requested to attend the next meeting of the Community Committee in September 2019.
- (iii) That arrangements be made for Members of the Outer North East Community Committee to receive a Workshop Session on Dementia Training

## 18 Date and Time of Next Meeting

**RESOLVED –** To note that the next meeting will take place on Monday, 16<sup>th</sup> September 2019 at 5.30pm at John Riley House, Barwick in Elmet, Leeds, LS15 4HZ

## 19 Outer North East Community Committee - Finance Report

Draft minutes to be approved at the meeting  
to be held on Monday, 16th September, 2019

The Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Revenue Funding and Youth Activity Funding.

Included within the report were:

- Details of the Wellbeing Budget position
- Wellbeing proposals for consideration and approval
- Details of projects approved via Delegated Decision
- Monitoring information of its funded projects
- Details of Youth Activities Fund (FAF) position
- Youth Activities Fund proposals for consideration and approval
- Details of the Community Infrastructure Levy Budget

Preet Matharu, Localities Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

#### **RESOLVED –**

- (i) To note the Wellbeing Budget Position 2019/20.
- (ii) That the following Wellbeing Projects be determined as follows:

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted (£)</b>
Boston Spa Weekend Festival	Boston Spa Festival	£1,000 (Wetherby)
Chippies Quarry	LCC Parks & Countryside and Friends of Chippies Quarry	Deferred for further consultation with Ward Members
Grange Park Sports Club Refurbishment	Grange Park Sports Club	£5,000 (Wetherby)
Updating Our Flowerbeds and Encouraging Volunteers	Slaid Hill in Bloom	£1,060 (Alwoodley & Harewood)
Exercises Classes	Moor Allerton	£500

	Community Hub (Leeds City Council)	(Alwoodley)
St Johns Garth and Church Drive	Leeds City Council – Highways	£1,400 (Harewood)
Community Engagement	Wetherby Councillors	£1,000 (Wetherby)
Small Grants	Wetherby Councillors	£1,000 (Wetherby)
Grit Bins and Skips	Wetherby Councillors	£1,000 (Wetherby)
Grit Bins and Skips	Alwoodley Councillors	£6,000 (Alwoodley)
Music Centre Summer School	Alwoodley Councillors	Declined
Leeds Jewish Welfare Board	Alwoodley Councillors	£6,684.48 Part funded (Alwoodley)

- (iii) To note that since the last meeting on 18<sup>th</sup> March 2019, no projects had been considered and approved by DDN
- (iv) To note the Monitoring information of funded projects
- (v) That the following Youth Activity Projects be determined as follows:

<b>Project</b>	<b>Organisation</b>	<b>Amount Granted (£)</b>
Breeze Holiday Camps	Breeze Team	£1,877.50 (Alwoodley)
Community Youth Summit 2019	Communities Team	£11,000 (Harewood and Wetherby)

- (vi) To re-confirm that all three Ward Members must give their unanimous approval for a delegated decision to be approved (Via a Ward Member meeting or email)

Draft minutes to be approved at the meeting  
to be held on Monday, 16th September, 2019

- (vii) To note details of the Community Infrastructure Levy, as referred to in paragraph 47 of the submitted report

This page is intentionally left blank



**Report of: Chief Officer, Sustainable Energy and Air Quality**

**Report to: Outer North East Community Committee – Alwoodley, Harewood & Wetherby**

**Report author: Polly Cook, 07891 270928**

**Date: 23 September 2019**

**For discussion**

## **Outer North East Community Committee - Climate Emergency and Air Quality**

---

### **Purpose of report**

1. This report provides an overview of the presentation that will be given to the Community Committee, to provide background on the Climate Emergency and on-going work on air quality. It will explain both the climate emergency and the air quality agenda.

### **Main issues**

2. In March 2019 the Council declared a climate emergency with the target to work towards net zero by 2030 for the whole city.
3. Alongside the climate emergency, the Council is also focused on increasing biodiversity across the city.
4. As part of the climate emergency declaration the council committed to undertake a city conversation that included residents, Trade Unions, public sector organisations, businesses and third sector.
5. As well as the introduction of the Clean Air Zone, there is also on-going work to improve the air quality of the city, including various measures such as a scoot to school scheme, anti-idling campaign, roll out of charge points, an electric van and electric bike scheme for businesses and continual communications work to promote behavioural change.

6. It is estimated that if we are to have a good chance of avoiding dangerous climate change – that is average warming above 1.5°C, the world can emit no more than 420 giga-tonnes of greenhouse gases by 2050. Leeds' share of this on a per capita basis is estimated at 42 mega-tonnes – this is in effect our city's carbon budget to 2050. If we were to carry on at our current rate of emissions, we would have used our total budget for the period to 2050 within just 9 years.
7. This is clearly not an issue that the Council can tackle on its own. Securing public, investor and business support for carbon reduction is essential. The Council, working in partnership with the Leeds Climate Commission, is holding a 'city conversation' on climate change and the local action required before returning to Executive Board with final recommendations by the end of the year. Beyond what organisations and individuals can do in the city, the report will also seek to articulate the support, both regulatory and financial, which will be required from Government to enable the targets to be met.
8. A presentation will be provided to the Community Committee to provide the following information:
  - Outline of the climate emergency, biodiversity and air quality challenges;
  - Key actions that individuals can take;
  - Overview of the climate conversation;
  - Feedback on response rate from area;
  - Direct engagement undertaken/ planned with area;
  - Local involvement in anti-idling campaign;
  - Community car free day roll out.

## Options

9. Members are asked to:
  - Receive the presentation and to offer any feedback;
  - Provide feedback on the best way to engage with the local community, including potential to link in with the youth summit;
  - Highlight any locations in the area where there is scope to increase biodiversity;
  - Highlight any areas where idling is an issue and where the promotional banners could be used to best effect;
  - Identify any schools that may be interested in hosting car free days;
  - Identify any areas that may be interested in participating in a rolling programme of car free days in 2020.



## **Corporate considerations**

### **Consultation and engagement**

10. There is on-going public consultation on the climate emergency.

11. The Community Committee meeting will provide an opportunity for further engagement.

### **Equality and diversity/cohesion and integration**

12. There are no equality and diversity, or cohesion and integration implications as a result of this report.

### **Council policies and the Best Council Plan**

13. In March 2019, Full Council passed a resolution declaring a Climate Emergency and committing to hold a city conversation. The presentation outlined in the report provides detail on the approach.

### **Resources, procurement and value for money**

14. There are no specific resource implications as a result of this report.

### **Legal implications, access to information, and call-in**

15. There are no specific legal implications as a result of this report.

### **Risk management**

16. There are no risk implications as a result of this report.

## **Conclusion**

17. In March 2019 the Council declared a climate emergency with the target to work towards net zero by 2030 for the whole city.

18. This report provides an overview of the presentation given to the Community Committee, to provide background on the Climate Emergency and on-going work on air quality. It explains both the climate emergency and the air quality agenda.

## **Recommendations**

19. Members are asked to:

- Receive the presentation and to offer any feedback;
- Provide feedback on the best way to engage with the local community, including potential to link in with the youth summit;
- Highlight any locations in the area where there is scope to increase biodiversity;
- Highlight any areas where idling is an issue and where the promotional banners could be used to best effect;
- Identify any schools that may be interested in hosting car free days;
- Identify any areas that may be interested in participating in a rolling programme of car free days in 2020.

## **Background information**

20. None.



**Report of:** Ian Cameron (Director of Public Health), Anna Frearson (Chief Officer Consultant in Public Health) & Mark Allman (Head of Active Leeds)

**Report to:** Outer North East Community Committee

**Report author:** Judith Fox (Public Health Manager), Emma Geary (Project Officer Health Partnerships Team), Gill Keddie (Active Leeds), Katy Bowden (Active Leeds)

**Date:** 23<sup>rd</sup> September 2019      **To note**

---

## **Get Set Leeds – Making Leeds a More Active City ([getsetleeds.co.uk](http://getsetleeds.co.uk))**

### **Purpose of report**

1. To provide the Community Committee with an update on the progress made in relation to “Making Leeds a More Active City”.
2. To update on the development of the Physical Activity Social Movement and Ambition for Leeds.
3. Provide an overview of “Get Set Leeds” and starting the city wide conversation.
4. To outline next steps and recommendations.
5. To provide information to enable Community Committee members to support and champion the conversation.

# 1 Summary

- 1.1 Physical activity can be a catalyst for improving a person's health, wellbeing and happiness.
- 1.2 The Leeds Health and Wellbeing Strategy has a clear priority to 'get more people, more physically active, more often'; and a bold ambition to make Leeds the best city for health and wellbeing. We believe that making Leeds the most active city in England is a key part of achieving that ambition. Increasing physical activity will also help to achieve our city's vision of being a healthy and caring city for all ages, where people who are the poorest improve their health the fastest.
- 1.3 To realise our ambition of being the most active city in England, we aim to inspire a "Social Movement and Ambition" that will encourage everyone in Leeds to move more every day. In order to achieve this, a new bold approach is needed which requires cross-service and cross-agency collaboration that is driven by the needs of the most deprived communities in Leeds where health inequalities are highest and participation levels in physical activity the lowest.
- 1.4 We want to engage the people of Leeds in co-designing our ambition. The start of that process is the "Get Set Leeds" campaign, which is a city-wide conversation with the people of Leeds about how we can all make Leeds a more active city.

# 2 Background

- 2.1 As part of the Best Council Plan, Health & Wellbeing Strategy and the Healthy Weight Declaration we are committed to co-producing a physical activity ambition with the city.
- 2.2 The development of a new Physical Activity Ambition will set a long term agenda for change. It is founded on the basis that a more physically active city will help to deliver many of the city's outcomes and priorities as well as reflecting both the NHS 10 Year Plan and Prevention Green paper.
- 2.3 Physical activity is cross cutting given its contribution to so many outcomes across council priorities. In particular the new Ambition will support the Health and Wellbeing Strategy, Leeds Health and Care Plan, Inclusive Growth, Climate Emergency outcomes and address findings of the Joint Strategic Assessment.
- 2.4 Increasing physical activity has the potential to improve the physical and mental health and wellbeing of individuals, families, communities and the city as a whole. As well as being physically active, it is important that all adults and children minimise the time spent being sedentary (sitting) for extended periods.
- 2.5 There is strong evidence to suggest that an active lifestyle is essential for physical and mental health and wellbeing. Figure 1 below illustrates the benefits that can be produced from physical activity.

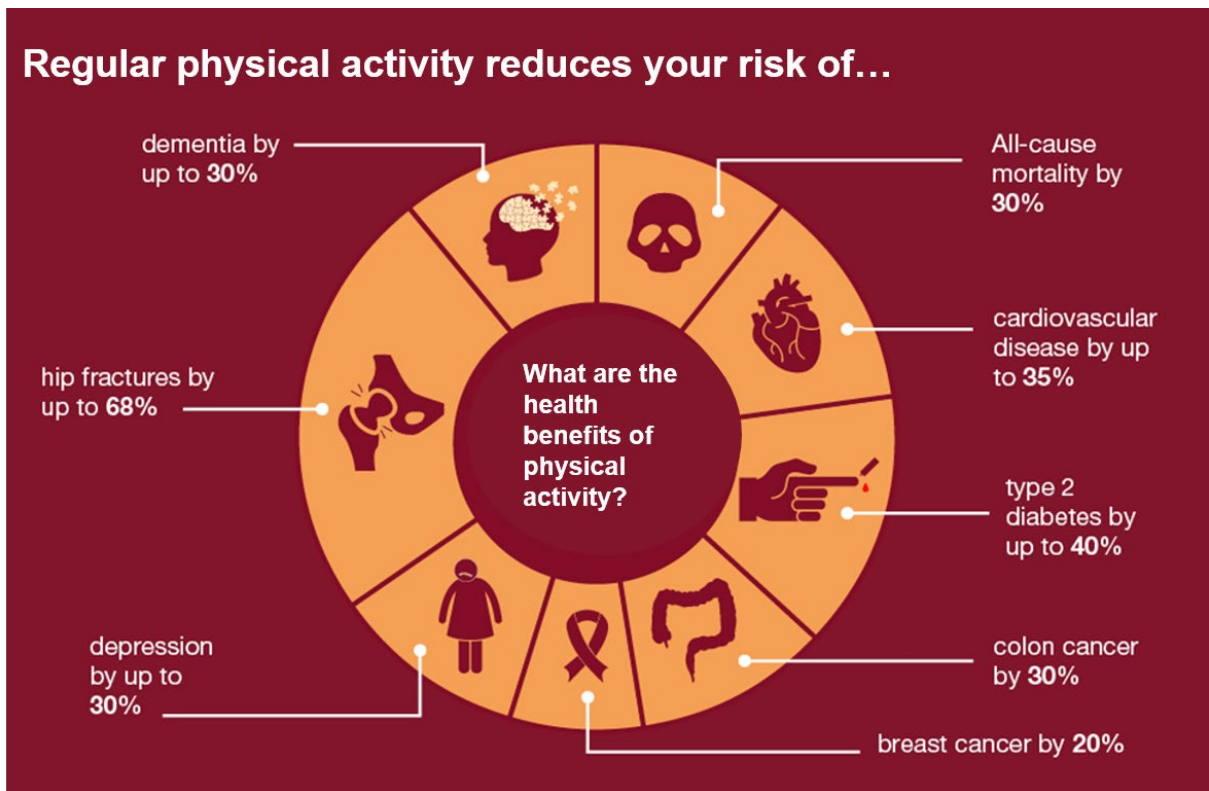


Figure 1: The health benefits of physical activity

- 2.6 Looking specifically at Leeds, we know that 238,900 adults are not active enough for good health and that 20.6% are inactive (taking 30mins or less physical activity a week). Only 28% of children in Leeds Primary and Secondary schools achieve the recommended one hour of physical activity a day (My Health, My School, 2017/18). Based on national trends, we also know that a majority of people aged over-65 are also inactive.
- 2.7 There is also a clear link between inactivity and deprivation; our most deprived communities, have the greatest health inequalities and are the least active. Inactivity is a major contributor to obesity and associated long-term conditions, such as diabetes. As shown in figure 2 below, the rates of people recorded as having Diabetes is rising slowly across Leeds, however in the Outer North East the rates are lower than the Leeds average and the most deprived fifth of Leeds. Being active can reduce the risk of developing diabetes by 30-40%. People with diabetes can reduce their need for medication and the risk of complications by being more active.

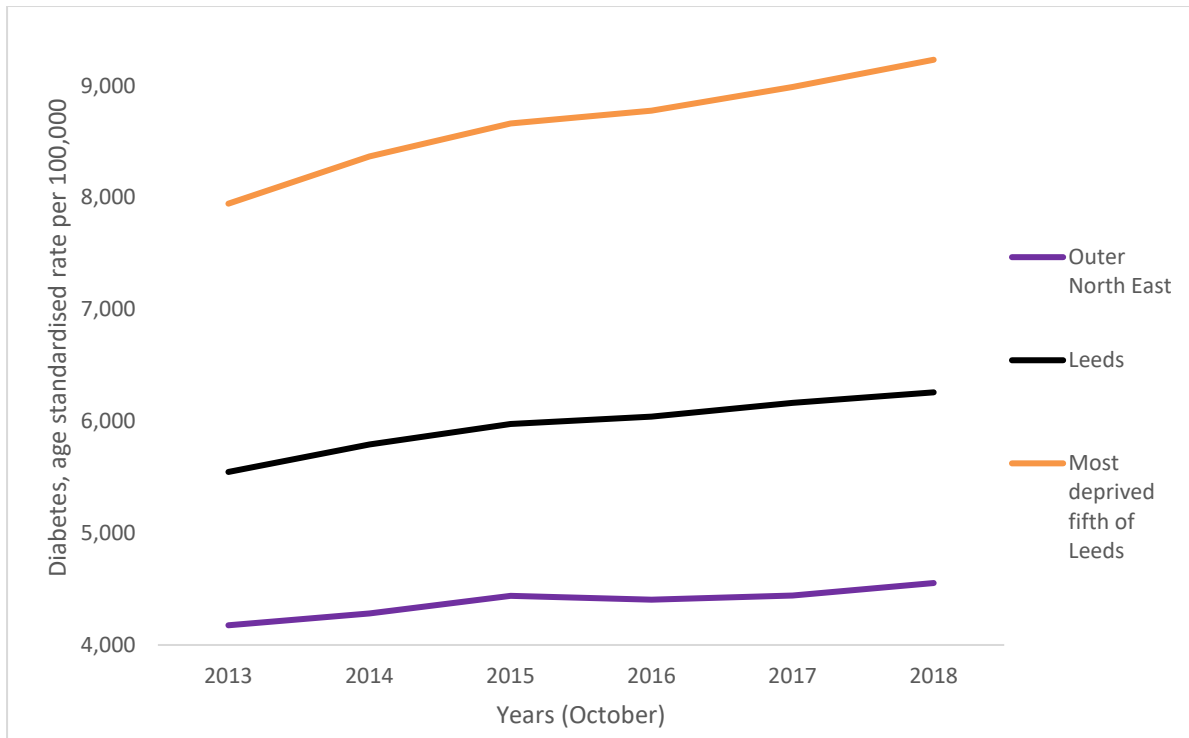


Figure 2: Diabetes rate per 100,000 population (all ages) as recorded by Leeds GPs for Outer North East. Rates are age standardised allowing comparison of areas of different size and population age structure

2.8 We also know, that being more active can help to prevent and reduce common mental health conditions and improve personal wellbeing. As shown in figure 3, rates of common mental health conditions is increasing across Leeds and has risen steeper in recent years. The rates in the Outer North East is lower than the Leeds average and most deprived fifth of Leeds. People who are inactive have three times the rate of moderate to severe depression of active people.

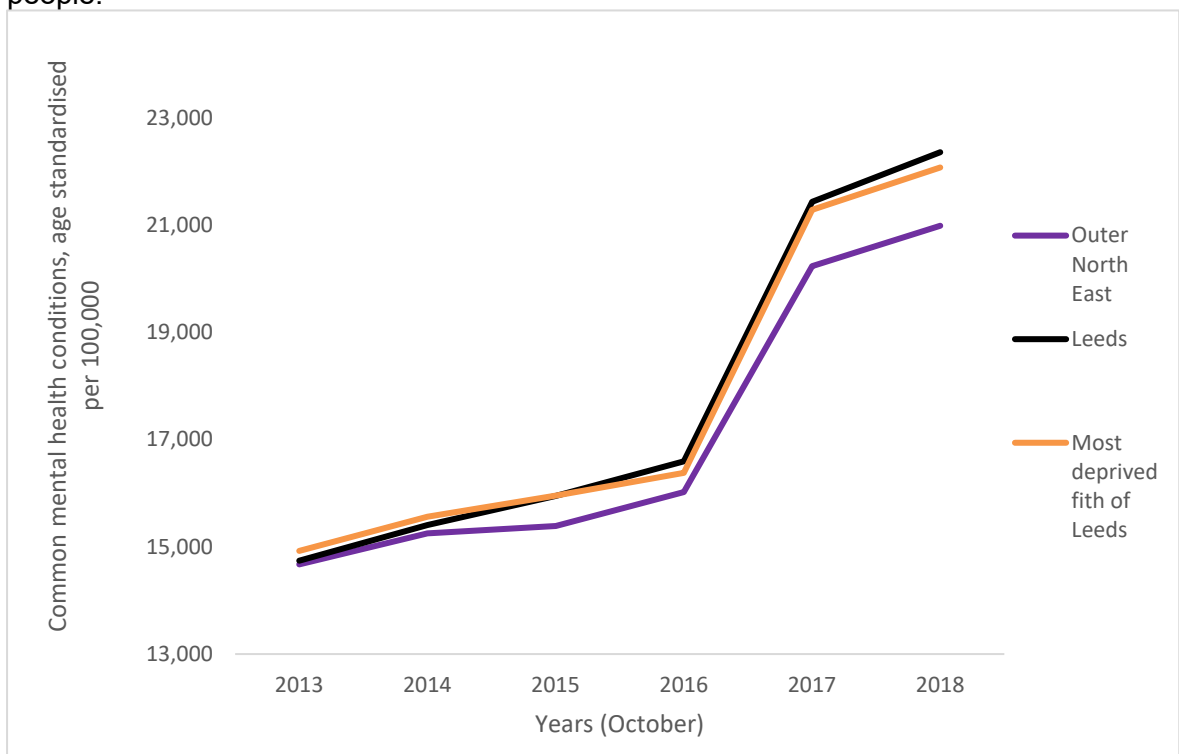


Figure 3: Common Mental Health rates per 100,000 population (all ages) as recorded by Leeds GPs for Outer North East. Rates are age standardised allowing comparison of areas of different size and population age structure

### **3 Progress made to date**

#### ***Big Leeds Chat***

- 3.1 Last year, the health and care system in Leeds came together to host a conversation with local people, known as the Big Leeds Chat. This listening event focused on three questions: what do you love about Leeds, what do you do to keep yourself healthy and lastly what can we do to make Leeds the best city for health and wellbeing? This was followed, where appropriate, by detailed conversations between people and decision makers on the topics that mattered to people related to health and care in the city.
- 3.2 We managed to talk to around 500 people as part of the event, and one of the biggest themes that people wanted to talk about was physical activity. People told us that they know what they need to do to be active, eat well and stay healthy but that personal capacity, cost, and availability were major barriers. The findings of the Big Leeds Chat can be found in Appendix 1.
- 3.3 It is a clear from people that there are many barriers to being more active, as seen from the Big Leeds Chat. We now want to have a more focused discussion with local people about physical activity so that we can understand what would make them more active and work in partnership with local people to co-design a city-wide physical activity ambition.

#### ***Social Marketing Gateway (SMG) Engagement***

- 3.4 In June 2018, Active Leeds commissioned The Social Marketing Gateway (SMG), via funds from Sport England, to deliver insight into local needs with regard to physical activity in priority localities.
- 3.5 The purpose of the SMG research was to have a 'physical activity conversation' in priority neighbourhoods to better understand, from a systems perspective, the local priorities, outcomes and the motivations, behaviours and aspirations of people who live within these communities in relation to physical activity. We also wanted to be in a better position to understand the capability and capacity of local organisations, groups and volunteers and how this supports the co-production, promotion and provision of physical activity opportunities within these communities.
- 3.6 The process itself has helped to build stronger relationships within localities and has provided resource and capacity to have conversations that might not otherwise have taken place so quickly. We have also been able to utilise resources provided by SMG in the development of the city-wide conversations. The approach and learning has provided a strong base to have more detailed / meaningful conversations going forward.
- 3.7 In addition, the information gathered through the process is already being used by the Active Leeds localities team to work with the communities and other professionals to deliver solutions to some of the identified challenges / issues that were shared.

#### ***Get Set Leeds***

- 3.8 Get Set Leeds is our new engagement campaign, which encourages a city-wide conversation about physical activity. It is a chance for people to share ideas on what getting active means to them and what might support them to move more.
- 3.9 We will listen to residents, professionals, community groups, organisations, partners and stakeholders and create a shared vision for the city and shape a "social movement" campaign: To get everybody moving more, we need to shift how we think and change what we do, together.
- 3.10 Whilst this is a city-wide conversation that all local people can take part in, we are primarily targeting communities and population groups that we know are the most inactive, including:
  - People living in our priority communities
  - Older people
  - Children and families
  - Pathways within health and care such as diabetes, MSK, cancer and mental health
  - People with Learning disabilities/disabilities

- Settings such as workplaces and schools

- 3.11 We have already started our engagement through a variety of targeted engagement approaches, including: face-to-face, stakeholder and community events, existing groups, boards and networks, online surveys, social media and through other partner networks.
- 3.12 We have also launched a campaign website, where people can find out more about the campaign, and can provide feedback through the online survey. To access the survey and information go to: [getsetleeds.co.uk](http://getsetleeds.co.uk)
- 3.13 As of Monday 12 August 2019 the current online survey response was 329 individuals. Appendix 2 illustrates the breakdown of this data in the early stages. Although it is too early to analyse the findings within this data, the information will continue to inform the engagement plan as it allows us to identify gaps or low responses from certain demographics.
- 3.14 The project is being delivered by a project team (established in September 2018) and brings together colleagues from Public Health, Health Partnerships Team, Active Leeds and Leeds City Council Corporate Communications Team. We also have academic support from Leeds Beckett University, providing valuable input on research and on systems leadership and change.
- 3.15 The Project Team are currently working to the following timescales / phases;
- Phase 1: September 2018 – June 2019: pre-conversation preparation
  - Phase 2: June 2019 - November 2019: city-wide conversations (to become an ongoing process)
  - Phase 3: November 2019 – January 2020: development of a draft shared vision / ambition for physical activity
  - Phase 4: Feb 2020 – May 2020: physical activity ambition action planning
  - Phase 5: June 2020 onwards: physical activity ambition implementation
- 3.16 Active Leeds and Public Health Localities teams work very closely day-to-day with the 1% and 10% priority communities in Leeds. Teams have built strong relationships with residents alongside key local assets including - community organisations, groups, and leaders. We are working with other locality structures that exist, for example, the Communities team, Children Services team, Housing, and emerging Local Care Partnerships.

## **4 Next Steps**

- 4.1 We have a number of conversations and events arranged across the city over the next few months.
- 4.2 We will continue to promote the campaign through various Communication channels, with the support of our partner organisations.
- 4.3 Identification of influencers and Champions at a community level who can support with co-production

## **5 Recommendations**

The Community Committee is asked to:

- a) Note the content of the report
- b) Help us to champion the Get Set Leeds conversation and the completion of the online survey: [getsetleeds.co.uk](http://getsetleeds.co.uk)
- c) Spread the word across your networks and communities encouraging people to join the conversation
- d) Share our social media posts and links to promotional video and online survey



## Appendix 1 – Big Leeds Chat Key Themes

Theme	Key Points
Diet	People told us that their diet is an important part of keeping healthy. Almost a third of the people we spoke to told us that they keep themselves healthy by eating well. For some people this was about cooking fresh food at home, for others it was about eating less and reducing the amount of alcohol they drink.
Exercise	Keeping fit and active was identified by many people as important. Walking, running and gardening are seen by many people as an easy and cheap way to keep fit and healthy. People also told us that activities such as going to the gym, cycling and yoga help them to keep themselves healthy.
No time for self-care	Some people also told us that a lack of time and motivation makes it difficult to take part in healthy activities. Poor health was another reason why people find it harder to get involved in healthy activities.
Cost	45 people told us that leisure facilities are too expensive and that free or affordable activities would encourage more people to stay fit and active. Some people also said that it was too expensive to buy healthy food and that public transport was not affordable.
Transport	21 people told us that they would like to see public transport improved by providing better bus routes, cheaper fares and a more reliable service.  Many people also raised concerns about congestion in the city and suggested that less cars in the city centre and more pedestrian areas would make Leeds a better city for health and wellbeing.
Information	Some people told us that information about healthy activities in the city should be easier to find. People also want more information about how to self-care and stay healthy.
Environment	People told us that the environment they lived in was important to them and that they want more green spaces nearby. Some people raised concerns about smoking and asked for more smoke free areas in Leeds.
Healthcare	Many people are happy with the health services they receive in Leeds, but some people are unhappy with access to specialist services and waiting times (especially for GP surgery appointments). Many people told us that they want better mental health services in the city with improved access to counselling and shorter waiting lists.
Education	Some people told us that they would like to see local schools being more involved in promoting health and wellbeing with young people and parents.
Employment	Some people told us that they feel that there are not enough jobs in Leeds and that more should be done to create employment opportunities.
Housing	Some people told us that they want better housing in Leeds, especially for deprived communities and the homeless.

**Appendix 2: Survey responses from GetSetLeeds.co.uk with breakdown of demographics. Data was produced on Monday 12 August 2019**

			Demographics					
Post-code	No. of responses	Average Physical Activity (Days per week)	Age group (%)		Gender (%)		Ethnicity (%)	
Total	329	3.85	14-24:	1.2	M:	37.7	White:	86.6
			25-44:	32.5	F:	57.4	Black/African:	0.9
			45-64:	38.6	NB:	0.9	Mixed/Multiple:	0.6
			65+:	25.8	Other:	0	Asian/Asian British:	2.1
			PNS:	1.8	PNS:	1.8	Other Ethnic Group:	0.6
					Miss:		Prefer Not to Say:	5.2
							Missing:	
LS1	0	0	14-24:		M:		White:	
			25-44:		F:		Black/African:	
			45-64:		NB:		Mixed/Multiple:	
			65+:		Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	
LS2	3	5.67	14-24:	0	M:	66.7	White:	66.7
			25-44:	33.3	F:	33.3	Black/African:	
			45-64:	33.3	NB:		Mixed/Multiple:	
			65+:	33.3	Other:		Asian/Asian British:	
			PNS:	0	PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	33.3
LS3	1	7	14-24:	0	M:		White:	
			25-44:	0	F:		Black/African:	
			45-64:	0	NB:		Mixed/Multiple:	
			65+:	100	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:	100	Prefer Not to Say:	
							Missing:	100
LS4	4	4	14-24:	0	M:	50.0	White:	100
			25-44:	50.0	F:	50.0	Black/African:	
			45-64:	25.0	NB:		Mixed/Multiple:	
			65+:	25.0	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	
LS5	3	3	14-24:	0	M:	33.3	White:	100
			25-44:	0	F:	66.7	Black/African:	
			45-64:	66.7	NB:		Mixed/Multiple:	
			65+:	33.3	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	
LS6	21	4.29	14-24:	0	M:	42.9	White:	95.2
			25-44:	38.1	F:	52.4	Black/African:	
			45-64:	9.5	NB:	4.8	Mixed/Multiple:	
			65+:	52.4	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	4.8
							Missing:	
LS7	20	4.50	14-24:	0	M:	15.0	White:	90.0
			25-44:	35.0	F:	80.0	Black/African:	5.0
			45-64:	40.0	NB:		Mixed/Multiple:	
			65+:	25.0	Other:		Asian/Asian British:	

			PNS:		PNS: Miss:	5.0	Other Ethnic Group: Prefer Not to Say: Missing:	5.0
LS8	31	3.71	14-24: 25-44: 45-64: 65+: PNS:	0 12.9 61.3 25.8	M: F: NB: Other: PNS: Miss:	29.0 67.7  3.2	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	80.6 3.2  3.2 3.2 9.7
LS9	4	4.75	14-24: 25-44: 45-64: 65+: PNS:	0 0 50.0 25.0 25.0	M: F: NB: Other: PNS: Miss:	75.0 25.0    	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	50.0   25.0 25.0
LS10	11	2.73	14-24: 25-44: 45-64: 65+: PNS:	9.1 27.3 63.6 0 0	M: F: NB: Other: PNS: Miss:	36.4 63.6    	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	90.9    9.1
LS11	8	2.63	14-24: 25-44: 45-64: 65+: PNS:	12.5 37.5 50.0 0 0	M: F: NB: Other: PNS: Miss:	37.5 62.5    	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	75.0   12.5 12.5
LS12	14	2.86	14-24: 25-44: 45-64: 65+: PNS:	0 50.0 42.9 7.1	M: F: NB: Other: PNS: Miss:	64.3 28.6   7.1	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	78.6   7.1 7.1 7.1
LS13	9	3	14-24: 25-44: 45-64: 65+: PNS:	55.6 22 22.2	M: F: NB: Other: PNS: Miss:	33.3 66.7    	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS14	11	5	14-24: 25-44: 45-64: 65+: PNS:	0 45.5 27.3 27.3	M: F: NB: Other: PNS: Miss:	54.5 45.5    	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS15	24	3.96	14-24: 25-44: 45-64: 65+: PNS:	0 41.7 29.2 25.0 4.2	M: F: NB: Other: PNS: Miss:	33.3 54.2   12.5	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	75.0   4.2 20.8
LS16	20	3.70	14-24: 25-44: 45-64: 65+:	5.0 30.0 30.0 35.0	M: F: NB: Other:	35.0 65.0  	White: Black/African: Mixed/Multiple: Asian/Asian British:	85.0   5.0

			PNS:		PNS: Miss:		Other Ethnic Group: Prefer Not to Say: Missing:	5.0 5.0
LS17	29	4.21	14-24: 25-44: 45-64: 65+: PNS:	0 24.1 37.9 31.0 6.9	M: F: NB: Other: PNS: Miss:	44.8 44.8  6.9	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	82.8  3.4 3.4  6.9 3.4
LS18	13	4.31	14-24: 25-44: 45-64: 65+: PNS:	0 46.2 38.5 7.7 7.7	M: F: NB: Other: PNS: Miss:	38.5 53.8    	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	84.6   7.7 7.7
LS19	8	3.88	14-24: 25-44: 45-64: 65+: PNS:	0 50.0 37.5 12.5 0	M: F: NB: Other: PNS: Miss:	12.5 75.0   12.5	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	87.5    12.5
LS20	8	3.88	14-24: 25-44: 45-64: 65+: PNS:	0 0 62.5 37.5 0	M: F: NB: Other: PNS: Miss:	62.5 37.5   	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS21	7	3	14-24: 25-44: 45-64: 65+: PNS:	0 28.6 14.3 57.1	M: F: NB: Other: PNS: Miss:	28.6 71.4   	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS22	8	5	14-24: 25-44: 45-64: 65+: PNS:	0 0 37.5 62.5	M: F: NB: Other: PNS: Miss:	50.0 50.0   	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS23	3	5	14-24: 25-44: 45-64: 65+: PNS:	0 33.3 66.7 0 0	M: F: NB: Other: PNS: Miss:	66.7 33.3   	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS24	0	0	14-24: 25-44: 45-64: 65+: PNS:		M: F: NB: Other: PNS: Miss:		White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	
LS25	8	3.33	14-24: 25-44: 45-64: 65+:	0 44.4 44.4 11.1	M: F: NB: Other:	33.3 44.4	White: Black/African: Mixed/Multiple: Asian/Asian British:	77.8

			PNS:		PNS: Miss:	22.2	Other Ethnic Group: Prefer Not to Say: Missing:	
LS26	8	4.25	14-24: 25-44: 45-64: 65+: PNS:	12.5 50.0 12.5 25.0	M: F: NB: Other: PNS: Miss:	62.5 37.5	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100      22.2
LS27	14	3.86	14-24: 25-44: 45-64: 65+: PNS:	0 21.4 50.0 28.6 0	M: F: NB: Other: PNS: Miss:	35.7 57.1  7.1	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	92.9     7.1
LS28	16	2.94	14-24: 25-44: 45-64: 65+: PNS:	0 31.3 50.0 18.8 0	M: F: NB: Other: PNS: Miss:	25.0 62.5 6.3  6.3	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	92.8     6.3

This page is intentionally left blank



**Report of: Transport Policy**

**Report to: Outer North East Community Committee**

**Report author: Andrew Hall – 0113 378 7589**

**Date: 23 September 2019            To note**

**Title: HGV's Wetherby Report**

---

## **Purpose of report**

1. To provide the Outer North East Community Committee with a verbal update on the progress of HGV's in the Wetherby ward.

## **Main issues**

2. The verbal report is provided at the specific request of the Community Committee
3. There will be an opportunity for questions from elected members after the presentation.

## **Recommendations**

4. The Outer North East Community Committee is asked to note the contents of the verbal report that will be provided by Andrew Hall, Head of Transport.

This page is intentionally left blank



Councillor Norma Harrington  
Chair Outer North East Community Committee  
2nd Floor East  
Civic Hall  
Leeds  
LS1 1UR

**Councillor Matthew Robinson**  
2<sup>nd</sup> Floor East  
Civic Hall  
Leeds LS1 1UR

Tel: 0113 3788557  
matthew.robinson@leeds.gov.uk  
Our ref: MR/AW  
Date: 3 June 2019

Dear Cllr Harrington

In your capacity as Chair of the Outer North East Community Committee, I am writing to request that you write to Leeds City Council Highways to ask that they attend a future meeting of the Outer North East Community Committee. Leeds City Councillors, Parish Councils and residents of the Outer North East want Highways to listen to their concerns about HGVs in the area and bring forward new plans to improve the situation.

You will be aware that I have spoken with the Leeds City Council Highways team on many occasions to request a map of the HGV restrictions in place across the Harewood ward, something yet to be published, and it's my belief that to help all communities alleviate the problems, we should have clarity on all the restrictions across the Outer North East of Leeds.

The A659 in the villages of Collingham and Harewood have particular concerns about HGVs using this route as a "rat run" or "short cut" especially since the A1 upgrade, and I know other communities have raised concerns about HGVs using the A58 or town centres. The A61 Harewood junction is a bottle neck that doesn't allow HGVs easy access due to the space limitations of houses close to the road and parked vehicles. You'll also be aware of HGVs parking in lay-bys around the area when there is safer and more secure HGV parking available close by.

I appreciate HGV drivers may need access on some occasions to properties and businesses e.g. farm vehicles or deliveries, and that most HGV drivers will want quick and safe routes that allow them to get from A to B in a timely and efficient way. Ideally any plans proposed should help address their concerns too.

I hope that we can bring this forward in 2019 and allow Councillors and communities more certainty and clarity on the current restrictions and bans, as well as allowing new proposals to come forward that will allow HGVs to access safe routes and address the growing concerns of residents.

Yours sincerely,



**Councillor Matthew Robinson**  
**Harewood Ward**





**Report of: Head of Stronger Communities**

**Report to: Outer North East Community Committee**

**Report author: Shaun Mulhern - 07950 447 786**

**Date: 23 September 2019                      To note**

**Title: Harewood & Wetherby Holiday Activity Programme 2019-2020 Interim Report**

---

## **Purpose of report**

1. To provide the Outer North East Community Committee with a verbal update on the progress of the Harewood & Wetherby Holiday Activity Programme 2019-2020.

## **Main issues**

2. The verbal report is provided at the specific request of the Community Committee
3. There will be an opportunity for questions from elected members and residents after the presentation.

## **Recommendations**

4. The Outer North East Community Committee is asked to note the contents of the verbal report that will be provided by Shaun Mulhern, Partnership Development Manager, Boston Spa School Sport Partnership.

This page is intentionally left blank



**Report of: Forward Planning & Implementation**

**Report to: Outer North East Community Committee**

**Report author: Ian Mackay – 0113 378 7653**

**Date: 23 September 2019                      To note**

**Title: Neighbourhood Planning Update Report**

---

## **Purpose of report**

1. To provide the Outer North East Community Committee with a written update on the progress of Neighbourhood Planning in the area.

## **Main issues**

2. The written report is provided at the specific request of the Community Committee

## **Recommendations**

3. The Outer North East Community Committee is asked to note the contents of the written report that will be provided by Ian Mackay, Neighbourhood Planning Officer.

This page is intentionally left blank

## Outer North East Community Committee, 23 September 2019

### Neighbourhood Planning Update

#### Made Neighbourhood Plans in Outer North East:

- Alwoodley
- Bardsey-cum-Rigton
- Barwick in Elmet and Scholes
- Boston Spa
- Bramham-cum-Oglethorpe
- Clifford
- Collingham
- Linton
- Scarcroft
- Thorp Arch
- Walton

#### Alwoodley

##### Stage: Made

- The Parish Council is currently considering a review of the neighbourhood plan. Officers and a consultant have been advising on this.

#### Barwick-in-Elmet and Scholes

##### Stage: Made

- The Parish Council is currently considering a partial review of the neighbourhood plan in respect of a Local Green Space designation.

#### Aberford and District

##### Stage: Post-Examination

- The neighbourhood plan has been examined by Ann Skippers who has recommended that the plan, subject to modification, can proceed to a referendum.
- The referendum is scheduled to take place on Thursday 31 October.

#### Wetherby

##### Stage: Examination

- Terry Heselton has been appointed as the independent examiner for the Plan.
- At the request of the examiner, a number of the submission documents and maps were updated to reflect changes in legislation and national planning policy. Further consultation took place on the updated documents between 22 July and 2 September.
- It is anticipated that the draft examination report will be received within 6 weeks.

### **Other Neighbourhood Plans in Preparation**

- **Shadwell** Parish Council are preparing to submit their plan for independent examination, which is anticipated in the autumn. The Parish Council is currently working to ensure that the submission documents are robust and ready for the independent examination process.
- **East Keswick** Parish Council conducted pre-submission consultation between June and August. Officers will be meeting with the Parish Council in due course to work through the representations made and changes to make to the draft plan as appropriate.
- **Thorner**: Officers met with the Steering Group in July to agree next steps. The group are currently preparing a revised draft plan with support of officers.





**Report of:** Head of Stronger Communities

**Report to:** Outer North East Community Committee  
(Alwoodley, Harewood and Wetherby)

**Report author:** Preet Kundhi – 0113 535 1239

**Date:** 23 September 2019

For consideration

## Outer North East Community Committee – Update Report

---

### Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### Main issues

### Updates by theme

#### Children and Families: Councillor Dan Cohen

3. Since the last Community Committee meeting in June, two youth summits have been held for both the Wetherby and Harewood ward. The first youth summit was held 21 June at Wetherby High School and the second summit was held at Wetherby Mercure Hotel on 12 July. The event was promoted through clusters and directly to schools. 70 pupils attended in total with representation from 5 different schools.

4. Pupils attended from two of the wards in the Community Committee area. The pupils engaged well and had the opportunity to ask questions to their local councillors. Pupils learnt about how local decisions are made, with young people also taking part in an exercise that reflected the funding process that the local councillors go through when deciding what projects to fund. At the session at the Mecure Hotel, the young people had the opportunity to ask questions to MP Alec Shelbrooke.
5. The Communities Team and the Voice and Influence Team are currently in the process of organising the feedback received from both summits.

### **Environment & Community Safety: Councillor Gerald Wilkinson**

6. Following the appointment of sub group members, dates for the Environmental Sub Group meeting have been set for the remainder of the municipal year. The first Environmental Sub Group meeting took place on 16 July 2019 and received updates from Parks and Countryside, Waste Management and the Cleaner Neighbourhoods Team. As part of the Parks & Countryside update, the sub group was informed that the In Bloom and garden judging was taking place. The sub group was also notified that phase two of autumn planning was also taking place.
7. The Leeds Anti-Social Behaviour Team Review Report went through Executive Board at the end of June and its recommendations were approved. Work is now underway to make these changes a reality. Approval has been sought to recruit to the posts to create a Triage Team and the redesign of the noise nuisance service is underway, as is the creation of the Community Multi-agency Risk Assessment Conference (MARAC). All this is captured in the Anti-Social Behaviour Three Year Strategy Document which has been approved by Councillor Coupar and will be formally published shortly.
8. West Yorkshire Police will provide an update for the December Community Committee.

### **Employment, Skills & Welfare: Councillor Matthew Robinson**

9. The Employment, Skills and Welfare service provide reports for the Community Committees twice a year during November and May. The service also provides detailed ward profiles to members twice a year. These are currently being delivered to members throughout August and September.

### **Community Engagement: Social Media**

10. **Appendix 1**, provides information on posts and details recent social media activity for the Outer North East Community Committee Facebook page.
11. A newsletter will be provided for the December community committee meeting.

## Updates from Key Services

### Community Hubs

#### June 2019

12. Leeds Fostering Service held an information session which included staff and experienced foster carers speaking about their experience of fostering. These sessions will now take place at other hubs across the city as feedback was that having a presence in an informal environment put people at their ease and made it more likely for them to approach the team to talk about fostering.
13. This month's secret cinema club showed A Bug's Life with 15 attendees. There was also a cinema club for adults held showing Brief Encounter with 14 attendees.
14. The chess club has become very popular with over 20 children attending. The sessions are run by a volunteer from the local community.
15. A 'Laughing' yoga group has started for under 5', the first session was attended by 15 children.
16. A number of activities took place to celebrate the Great Get Together throughout week commencing 17 June. There was a chess club with 20 attendees, family secret cinema club with 14 attendees, Lego and Duplo play with 10 attendees and an artist club: Collage Crafts with 12 attendees.

#### July 2019

17. The Classics Cinema Club showed Singing in the Rain and was attended by 10 people. This month's Secret Cinema Club showed Aladdin with around 15 attendees.
18. Moor Allerton have made a flying start to this year's summer reading challenge with 357 joiners already. Community Librarians have attended 16 school assemblies and promoted the challenge in Suburban magazine and North Leeds.
19. This month's chess club had 12 attendees.
20. One You Leeds held a pop-up session where they provide general information on all services and have sign up forms for people to refer into One You. They do have the facility to complete carbon monoxide reading on people who smoke. Feedback from the session was: *"Staff are always very welcoming and always happy to help me. This can be quieter with referrals as I get around 1-3 each pop up. This is a good centre for networking as I do get interest from professionals"*.

#### August 2019

21. One You Leeds pop-up took place.
22. Springfield Home Care recruitment event.
23. An extra £500 funding has been awarded by the Outer North East Community Committee to continue with the Zumba and Yoga classes for the next year.

## **Cleaner Neighbourhoods Team**

24. The Cleaner Neighbourhoods Team have supported the clean-up and preparatory work for Yorkshire in Bloom on the following dates and locations; 8 July – Barwick, 15 July - Bramham and 19 July at Scholes. The team supported Years 3 and 4 of three classes from Scholes (Elmet) Primary School with litter pickers and bags for their litter picking.
25. The event on the 16 July was a success. The Cleaner Neighbourhoods Team arranged to collect the full litter bags after the event.
26. The Cleaner Neighbourhoods Team supported local residents affected by the floods in Wetherby. Team Leader, Carol Collins visited the residents with staff to reassure them that we will help where we can. Carol arranged for skips and sand bags and followed through the support in order to keep continuity with the residents.
27. The Cleaner Neighbourhoods Team Leader and Enforcement Officer held meetings with all three wards and their members to discuss the fly tipping strategy. It was an overall consensus that all the ward members were happy for the Cleaner Neighbourhoods Team to continue with the current process in investigating fly tipping and to have the waste removed as soon as possible. The Cleaner Neighbourhoods Team staff continue to remove reported fly tipping as well as removing fly tip proactively on a daily basis as and when required.
28. The Cleaner Neighbourhoods Team have had a couple of meetings in July with Harewood and Wetherby ward members to discuss these issues in their area. Follow up work is in process by all who attended as agreed at these meetings.
29. Dog Wardens are planning on doing some educational work in schools around dog fouling/littering and will be looking at designing some signs with the pupils.
30. The Cleaner Neighbourhoods Team continue to support local volunteers carrying out litter picking in our areas, such as the Parish Council in Alwoodley and a new volunteering group lead by a local resident called Nigel. The Cleaner Neighbourhoods Team will collect the bags full of waste that will be left besides our litter bins in Alwoodley.
31. The Cleaner Neighbourhoods Team have acted swiftly and cleared up the mess from the park and ride site in Alwoodley, after travellers were sited at the location.
32. For the Bramham Festival, which took place on 22 August 19, Cleaner Neighbourhoods Team made sure that the highway and the surrounding areas had been cleared of litter and waste. The team also kept a daily check on the area leading up to the festival for any hazards.

33. The Cleaner Neighbourhoods Team have been working in partnership with the events team and the police for The UCI Para Cycle Race taking place on 21 September. The event will be starting off from Wetherby Town Hall.

## **Public Health**

### **One You Leeds**

24. The Summer Nutrition Campaign 2019 runs from 22 July 2019 until 22 August 2019. The aim of the Summer Nutrition Campaign is to raise awareness of healthier meal options for adults in Leeds by delivering a local level campaign. There are 500 copies of One You Leeds recipes cards, as well as outreach activity on offer to support people to engage and consider healthier options.

25. One You Leeds will be offering free Eat Well and Cook Well support, guidance on ways to cook more and eat better through outreach activity, as well as opportunities on the One You Leeds website, with links to NHS guidance.

### **Smoke Free Side-Lines**

26. Public Health have been working alongside Active Leeds and West Riding Football Association to introduce a Smoke Free Side-Lines Initiative across the city. The initiative aims to create better health promoting environments, protect children and young people from tobacco smoke and provide them with a smoke-free environment at sport facilities.

27. Smoking is a significant cause of preventable death in Leeds and contributes to increasing health inequalities. Smoking is understood to often be a childhood addiction, with evidence showing most adult smokers start smoking at a young age, with 66% of smokers starting before they are 18. Young people are most at risk of becoming smokers themselves if they grow up in communities where smoking is the social 'norm'.

28. Smoke Free Side-Lines is aimed at sports clubs and leagues and looks to support adults involved in sport and physical activity to understand their responsibility as positive role models. It is about promoting a sports club as a healthy and inclusive place, where the wellbeing of all but particularly children and young people, is a priority.

29. It is planned to launch the Smoke Free Side-Lines Initiative in Leeds (and other West Yorkshire areas) in September 2019, coinciding with the new football season and school year. Bespoke digital infographic posters are currently being developed for each local authority in West Yorkshire to support and promote the initiative.

## **Wetherby Ward Leader's Visit**

30. On 21 July 2019, Leader of Leeds City Council, Cllr Judith Blake and Chief Executive, Tom Riordan visited Wetherby ward, as part of their commitment to visit all wards in Leeds. Wetherby ward members Cllr Harrington and Lamb; Neil Evans, Director of Resources & Housing and Communities Team Officers accompanied Cllr Blake and Tom on the visit. As part of the visit Cllr Blake and Tom visited and met staff at Wetherby leisure centre and Wetherby High School to discuss improvements to the area. The leaders also saw some of the main landmarks in Wetherby, through a whistle stop tour of the area.

## **Corporate Considerations**

### **Consultation and Engagement**

34. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

35. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Policies and City Priorities**

36. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

37. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

38. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

39. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

40. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

41. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

42. None.

---

<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank





## Outer North East Community Committee

### FACEBOOK Highlights

**1 June 2019 – 31 August 2019**

Since 1 June 2019 the Outer North East Community Committee Facebook page has **255 page 'likes'** (and currently has) **280 followers**.

This means that this is the 10<sup>th</sup> most popular Community Committee page.

There are two things to note in general:

'reach' is the number of people the post was delivered to

'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise.

For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

By far the most popular post since the 1 June was the posting regarding the right way to get rid of rubbish. The post has;

- **received 3 post clicks**
- **shared 1 times**
- **reached a total of 76 people**

The following are screenshots of the most popular three posts since the 1 June 2019. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

# 1st Place

## Getting rid of rubbish the right way

76 people had this post delivered to them and it had 3 post clicks

Leeds City Council Outer North East Community Committee  
Published by Grace Lawrenson [?] · 3 June · 🌐

**If it can't be re-used,  
you can pay someone  
to take it away**

I'll take it!

YOUTUBE.COM  
**Got a load of rubbish? Get rid of it the right way.**  
Got a load of rubbish? Get rid of it the right way.

76 People reached      4 Engagements      [Boost Post](#)

1 share

Like      Comment      Share

### Performance for your post

76 People Reached

1 Likes, Comments & Shares *i*

0 Likes      0 On Post      0 On Shares

0 Comments      0 On Post      0 On Shares

1 Shares      1 On Post      0 On Shares

3 Post Clicks

0 Photo views      2 Link clicks *i*      1 Other Clicks *i*

#### NEGATIVE FEEDBACK

0 Hide post      0 Hide all posts

0 Report as spam      0 Unlike Page

Reported stats may be delayed from what appears on posts



# 2<sup>nd</sup> Place

## Information on Brexit


59 people had this post delivered, with 5 post clicks.

**Leeds City Council Outer North East Community Committee** Published by Grace Lawrenson [?] · 23 May ·

**Leeds City Council Inner East Community Committee** Published by Grace Lawrenson [?] · 22 May ·

Leeds City Council has now a dedicated webpage where residents in Leeds can access information on Brexit and be signposted to where find further information fro...

See more



LEEDS.GOV.UK  
**Brexit**  
Find out what support is available for the EU settlement scheme and...

59 People reached      5 Engagements      Boost Unavailable

Like   Comment   Share

### Performance for your post

59 People Reached

0 Likes, Comments & Shares

0 Likes	0 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

5 Post Clicks

0 Photo views	1 Link clicks	4 Other Clicks
---------------	---------------	----------------

**NEGATIVE FEEDBACK**

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



# 3rd Place

## Breeze Summer Camps

56 people had this post delivered, with 2 post clicks.

**Leeds City Council Outer North East Community Committee** •••  
Published by Preet Lcc [?] · 1 August · 🌐

**BREEZE SUMMER CAMPS**  
Mon 5 – Fri 9 August 2019  
Moor Allerton West Methodist Church

Week long multi activity camps for 8 - 13 year olds. Come along and join in a wide range of activities including sport, arts and crafts, drama, music, games, outdoor survival and more.



The poster features a green and yellow geometric pattern. It includes the text 'BREEZE CAMPS' and 'Breeze SUMMER Free summer fun for under 19s'. It lists several camps with dates and locations: 'Mon 5 - Fri 9 Aug Putney Gym Magic Moor Allerton West Methodist Church', 'Mon 12 - Fri 16 Aug Woodkirk Valley Football Club Methley / Kippax - Venue TBC', 'Mon 19 - Fri 23 Aug Firthfields Community Centre - Garforth Kentsmere Community Centre Gledhow Sports & Social Club', and 'Tue 27 - Fri 30 Aug Guiseley Nethermoor Football Club Swinvale Community Centre'. It also mentions 'DATE FOR YOUR DIARY: Breeze Has Talent Final, 7pm, Sat 12 Oct @ The Stanley & Audrey Thorman Theatre'. The website 'www.breezeleeds.org/breezeontour' is listed at the bottom.

**56** People reached      **2** Engagements      [Boost Post](#)

👍 Like      💬 Comment      ➦ Share      📄

### Performance for your post

**56** People Reached

**0** Likes, Comments & Shares ⓘ

<b>0</b> Likes	<b>0</b> On Post	<b>0</b> On Shares
----------------	------------------	--------------------

<b>0</b> Comments	<b>0</b> On Post	<b>0</b> On Shares
-------------------	------------------	--------------------

<b>0</b> Shares	<b>0</b> On Post	<b>0</b> On Shares
-----------------	------------------	--------------------

**2** Post Clicks

<b>2</b> Photo views	<b>0</b> Link clicks ⓘ	<b>0</b> Other Clicks ⓘ
----------------------	------------------------	-------------------------

#### NEGATIVE FEEDBACK

**0** Hide post      **0** Hide all posts

**0** Report as spam      **0** Unlike Page

Reported stats may be delayed from what appears on posts





## Nomination Form

**The Leeds Compassionate City Awards celebrate the positive work that individuals, community groups and organisations do every day to make their local communities and our city a great place to live, work, and visit.**

You have until 30th September 2019 to nominate a person, group or organisation for one of ten different awards.

There will be a special ceremony on Thursday 5th December 2019 at Leeds Civic Hall to showcase and celebrate their efforts and achievements.

If you experience difficulties or problems completing this online form, please email [CompassionateCityAwards@leeds.gov.uk](mailto:CompassionateCityAwards@leeds.gov.uk) or phone 0113 378 5998.

### Eligibility requirements

The criteria for the Compassionate City Awards are:

- Projects or activities must have taken place in the last 12 months.
- Nominees must have had a positive impact on people living within the Leeds boundary.
- If the project or organisation is a council commissioned project or service, or receives 50% or more of its funding from the council then it will NOT be eligible for an award. This DOES NOT include MICE or Wellbeing funding.
- Nominees will NOT be eligible for an award if they have won in the last 2 years.
- Self-nominations will NOT be accepted.

Please note that submitting multiple nominations for a particular individual/group/organisation will not result in additional benefit. Nominations will be judged on the content and quality of the information provided rather than the quantity of nominations.

### **Privacy notice (data protection)**

Your response will be used by Leeds City Council (as data controller) to manage and promote the compassionate city awards. By submitting your response, you are giving your consent for us to use the information you provide.

If you are nominating a person (rather than an organisation) then you must ask this person for permission to share their contact details with Leeds City Council before submitting your nomination.

We will use the contact details you provide to communicate with you about your nomination and also send you news about the awards.

As part of the awards, we may publish (in full or an edited version) the reasons you give for making your nomination including your name.

We will keep your information safe and secure in line with UK data protection law. Your data will be processed by the relevant teams within Leeds City Council. Our software supplier, SmartSurvey Ltd, will also process your data on our behalf but will never use these for its own purposes. We will not share your contact details with anyone else. We will store your response in line with the time periods set out in our retention schedule.

Further information about how we process your data can be found on the Council's privacy notice. This includes details of your rights and how you can exercise them, and contact details for the Council's data protection officer.

We use cookies to improve your experience of using our website. If you continue without changing your cookie settings, we assume that you are happy with this usage.

#### **Please confirm.... \***

I give consent for my personal information to be used as described in the privacy notice.

## **Award categories:**

### **Unsung Hero of the Year**

An individual who has made a really positive impact in their community. Somebody who shows a passion for helping others and works tirelessly to support other people or groups.

Examples could include outstanding fundraising efforts, developing a new project or service, or supporting a community group.

Sponsored by STM360

### **Jo Cox Award**

“We have far more in common with each other than things that divide us.”

An individual or organisation who have gone above and beyond to unite and bring different communities together, supported newer communities to feel welcome or championed issues which help to create more integrated and inclusive communities.

Sponsored by Leeds City College.

### **Cultural or Art Project of the Year**

A project or organisation which works with communities to celebrate the diverse cultural landscape of our city through a range of creative activities such as, dance, music, art or sport.

Sponsored by Leeds 2023.

### **Health and Wellbeing Award**

A project, organisation or individual who makes a positive contribution to improving health and wellbeing in the City. We are looking for individuals or groups who seek to improve the happiness, health and mindfulness of people in their local community.

This could be through championing health and wellbeing causes, developing an organisation or group which focuses on health and wellbeing or helping to drive forward a health and wellbeing initiative.

Sponsored by Tunstall.

### **Community Organisation or Charity of the Year**

A community organisation or charity who have achieved something amazing in the last year.

Examples could include having a record breaking year of fundraising, increasing their membership significantly or being completely committed to delivering real changes for the people they support.

Sponsored by STM 360

### **Community Project of the Year**

A project which has had a positive impact for those involved, its local community or people who use their services. This could include community safety activities, community integration projects or projects which tackle inequalities or social isolation.

Examples could include older people's luncheon clubs, local gardening projects, children's cleaning groups or food banks in your local place of worship.

Sponsored by Leeds Rhinos Foundation.

### **Environmental Project of the Year**

A project or organisation which works to improve its local environment or the City as a whole. Examples could include raising awareness of environmental issues such as air quality or organising environmental initiatives, events and clean ups.

Sponsored by Dawsons Group.

### **Diversity Project of the Year**

A project or organisation which make an outstanding contribution to equality, diversity and inclusion.

This could include helping to bring different communities together, highlighting and working to solve issues around inclusion or working with communities to make their voices heard.

Sponsored by Leeds Beckett University Carnegie School of Education.

### **Sports Project of the Year**

As well as the health benefits of participating in sport, it also has other benefits including increasing self-confidence, building friendships and bringing different communities together.

We want to recognise the incredible work that individuals and organisations do from grass roots level upwards to make a positive impact on individuals, communities and wider society.

Sponsored by Leeds United Foundation.

### **Outstanding Achievement of the Year**

We want to recognise an individual who has made an outstanding contribution to the City over the last 12 months. Through their hard work and dedication they may have led work which has contributed to the City's success.

This could include completing a large community project benefiting a whole neighbourhood, fund raising for a specific cause or working to raise awareness about a topic that affects them personally.

*Nominations for this award are exclusively for individuals and not organisations and the criteria on funding from the council is not applicable.*

Sponsored by FAUN Zoeller (UK) Ltd.



Details of nominee	Your details
Name: .....	Name: .....
Address: ..... .....	Address: ..... .....
Postcode.....	Postcode.....
Telephone: .....	Telephone: .....
Email: .....	Email: .....

Who is this nomination for:     Individual             Group             Organisation

The category/categories are you nominating them for:

- **Unsung Hero of the Year**
- **Jo Cox Award**
- **Cultural or Art Project of the Year**
- **Health and Wellbeing Award**
- **Community Organisation/Charity of the Year**
- **Community Project of the Year**
- **Environmental Project of the Year**
- **Diversity Project of the Year**
- **Sports Project of the Year**
- **Outstanding Achievement of the Year**

- Tell us about the individual/group/organisation you are nominating and why you are nominating them in no more than 200 words.

- Tell us how they have made a difference in their local community or city in no more than 200 words (give examples of their work).

- Tell us who is benefiting from the positive work that they do in no more than 100 words.

**Consent (optional)**

- I give consent for my name to be disclosed to the individual/organisation/group that I am nominating should they wish to find out.
- I give consent to be contacted when nominations open for next year's awards ceremony.

**Closing date for nominations:** Monday 30<sup>th</sup> September 2019

**Return completed form to:**

**Communities Team, Compassionate Cities Awards, 12 St Pauls St, Leeds LS1 2LE**

**Or by email to:** [CompassionateCityAwards@leeds.gov.uk](mailto:CompassionateCityAwards@leeds.gov.uk)



**Report of:** Head of Stronger Communities

**Report to:** Outer North East Community Committee  
Alwoodley, Harewood, Wetherby

**Report author:** Preet Kundhi, 0113 53 51239

**Date:** 23 September 2019 For decision

## Outer North East Community Committee - Finance Report

---

### Purpose of Report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, as well as the Community Infrastructure Levy Budget for 2019/20.

### Main Issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. For the Outer North East Community Committee money for Alwoodley, Harewood and Wetherby will be administered by the following town and parish councils; Aberford & District, Alwoodley, Bardsey Cum Rigton, Barwick in Elmet & Scholes, Boston Spa, Bramham cum Oglethorpe, Bramhope and Carlton, Clifford, Collingham with Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton, Wetherby.
9. It was agreed at the Outer North East Community Committee that CIL monies for Alwoodley, Harewood and Wetherby would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied
15. At the first meeting of the 2016/17 municipal year, the Committee agreed the following 'minimum condition' in order to reassure Members that all delegated decisions would be taken with appropriate Member consultation and only when such a condition has been satisfied:
16. *'That all 3 Ward Members must be in agreement (unanimous) for a delegated decision to be approved'*. (Minute No. 17(v), 13 June 2016). This was re-confirmed at the first meeting of 2019/20, that: *'all 3 Ward Members must give their unanimous approval for a delegated decision to be approved (via a Ward Member meeting or email)'*. (Minute No. 18(vi), 17 June 2019).
17. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.
18. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

## **Wellbeing Budget Position 2019/20**

19. The total revenue budget approved by Executive Board for 2019/20 was **£66,650** approved for the Outer North East Community Committee. **Table 1** shows a carry forward figure of **£116,047.69** which includes underspends from projects completed in 2018/19. **£104,313.84** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£78,383.85**. A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

21. The Community Committee is asked to note that there is currently a remaining balance of **£55,915.00**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing Revenue 2019/20**

<b>INCOME: 2019/20</b>	<b>£66,650</b>
<b>Balance brought forward from previous year</b>	<b>£116,047.69</b>
<b>Less projects brought forward from previous year</b>	<b>£104,313.84</b>
<b>TOTAL AVAILABLE: 2019/20</b>	<b>£78,383.85</b>

Ward Projects	£	Ward Split		
		Alwoodley	Harewood	Wetherby
Moor Allerton Festival	£2,740	£2,740	£0	£0
Renewal of Riding & Safety Equipment	£968.85	£0	£968.85	£0
Boston Spa Weekend Festival	£1,000	£0	£0	£1,000
Grange Park Sports Club Refurbishment	£5,000	£0	£0	£5,000
Updating Our Flowerbeds and Encouraging Volunteers	£1,060	£1,060	£0	£0
Exercises Classes	£500	£500	£0	£0
St Johns Garth and Church Drive	£1,000	£0	£1,000	£0
Community Engagement - Wetherby	£1,000	£0	£0	£1,000
Small Grants - Wetherby	£1,000	£0	£0	£1,000
Grit Bins and Skips - Wetherby	£1,000	£0	£0	£1,000
Grit Bins and Skips - Alwoodley	£6,000	£6,000	£0	£0
Chippie's Quarry	£1,200	£0	£1,200	£0
<b>Totals</b>	<b>£22,468.85</b>	<b>£10,300</b>	<b>£3,168.85</b>	<b>£9,000</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£55,915.00</b>	<b>£13,453.30</b>	<b>£20,824.48</b>	<b>£21,637.22</b>

### Wellbeing and Capital Projects for Consideration and Approval

22. The following projects are presented for Members' consideration:

23. **Project Title:** Anti vehicle / horse friendly barrier on Public Bridleway Barwick No.44

**Name of Group or Organisation:** Parks & Countryside, Leeds City Council

**Total Project Cost:** £2,000

**Amount proposed:** £2,000 from Harewood ward pot

**Wards covered:** Harewood



**Project Description:** a heavy duty, horse-friendly barrier with a pedestrian gap to be installed by the Council at Bridleway No.44. This allows access whilst preventing use by unauthorised vehicles and reducing potential danger.

**Community Committee Priorities:** Good Growth & Transport & Infrastructure; Resilient Communities; Health & Wellbeing & Better Lives

24. **Project Title:** History Board for Walton Village

**Name of Group or Organisation:** Walton Parish Council

**Total Project Cost:** £4,110

**Amount proposed:** £2,510 from Wetherby ward pot

**Wards covered:** Wetherby

**Project Description:** final design sign off, production and installation for a heritage board.

**Community Committee Priorities:** Health & Wellbeing & Better Lives

25. **Project Title:** St Barnabas' Church, Alwoodley car park re-surfacing and line marking

**Name of Group or Organisation:** St Barnabas' Church

**Total Project Cost:** £13,680

**Amount proposed:** £1,000 from Alwoodley ward pot

**Wards covered:** Alwoodley

**Project Description:** to assist with the cost of resurfacing and line marking the car park.

**Community Committee Priorities:** Resilient Communities; Child Friendly City; Health & Wellbeing & Better Lives

26. **Project Title:** Stables Lane CCTV

**Name of Group or Organisation:** Safer Leeds

**Total Project Cost:** £1,488

**Amount proposed:** £1,488 from Wetherby ward pot

**Wards covered:** Wetherby

**Project Description:** to provide a temporary CCTV solution for the car park to prevent and detect crime and provide public.

**Community Committee Priorities:** Resilient Communities; Health & Wellbeing & Better Lives

27. **Project Title:** Wetherby Arts Festival 2019

**Name of Group or Organisation:** Wetherby Arts Festival

**Total Project Cost:** £45,504

**Amount proposed:** £2,000 from Wetherby ward pot

**Wards covered:** Wetherby

**Project Description:** To support pre-festival publicity preparation, printing and postage for the brochure. To promote 10 days of arts, cultural and community activities taking place in Wetherby between 11 and 22 of October.

**Community Committee Priorities:** Resilient Communities; Health & Wellbeing & Better Lives; Child Friendly City

28. **Project Title:** Environmental Improvements to the Neighbourhood

**Name of Group or Organisation:** Cleaner Neighbourhoods Team, Leeds City Council

**Total Project Cost:** £630

**Amount proposed:** £630 from Wetherby ward pot

**Wards covered:** Wetherby

**Project Description:** to install three new bins in identified areas.

**Community Committee Priorities:** Resilient Communities

29. **Project Title:** Skips

**Name of Group or Organisation:** Harewood councillors

**Total Project Cost:** £600

**Amount proposed:** £600 from Harewood ward pot

**Wards covered:** Harewood

**Project Description:** to fund skip requests.

**Community Committee Priorities:** Resilient Communities, Health & Wellbeing & Better Lives

**Delegated Decisions (DDN)**

30. Since the last Community Committee on 17 June 2019, there has been one project which has been considered and approved by DDN.

a) Chippies Quarry

**Declined Projects**

31. Since the last Community Committee on 17 June 2019, no projects have been declined.

**Monitoring Information**

32. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of

their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

33. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in 17 June 2019.

### Name of project/s

- a) Boston Spa Bowling Club Extension

### Youth Activities Fund Position 2019/20

34. The total available for spend in Outer North East Community Committee in 2019/20, including carry forward from previous year, is **£78,434.62**

35. The Community Committee is asked to note that so far, a total of **£23,801.98** has been allocated to projects, as listed in **Table 2**.

36. The Community Committee is also asked to note that there is a remaining balance of **£54,632.64** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2019/20**

	Total allocation	Alwoodley	Harewood	Wetherby
Income 2019/20	£	£	£	£
Carried forward from previous year	<b>£55,526.62</b>	£19,159.86	£17,756.04	£18,610.72
Total available (including brought forward balance) for schemes in 2019/20	<b>£91,746.62</b>	£32,198.86	£30,070.04	£29,477.72
Schemes approved in previous year to be delivered this year 2019/20	<b>£13,312</b>	£7,590	£1,440	£4,282
Total available budget for this year 2019/20	<b>£78,434.62</b>	£24,608.86	£28,630.04	£25,195.72

Projects 2019/20	Amount requested from YAF	Alwoodley	Harewood	Wetherby
Tea Time Tennis 2019	<b>£3,460</b>	£0	£3,460	£0
Summer Junior Cricket for Ages 7-13	<b>£780</b>	£0	£780	£0
Breeze Holiday Camps	<b>£1,877.50</b>	£1,877.50	£0	£0
Time Out Summer Scheme	<b>£8,504.48</b>	£6,684.48	£0	£0
Community Youth Summit 2019	<b>£11,000</b>	£0	£5,500	£5,500
<b>Total spend against projects</b>	<b>£23,801.98</b>	<b>£8,561.98</b>	<b>£9,740</b>	<b>£5,500</b>
<b>Remaining balance per ward</b>	<b>£54,632.64</b>	<b>£16,046.88</b>	<b>£18,890.04</b>	<b>£19,695.72</b>

## Youth Activity Funding Projects for Consideration and Approval

**37. Project Title:** Tempo FM - Radio Academy

**Name of Group or Organisation:** Wetherby Community Radio Ltd

**Total Project Cost:** £3,500

**Amount proposed:** £3,500

**Wards covered:** Wetherby

**Project Description:** to continue with the training of young people at the radio studios constructed by the station at the Wetherby High School.

**Community Committee Priorities:** Best City for Children & Young People

**38. Project Title:** Harewood & Wetherby Holiday Activity Programme 2019-2020

**Name of Group or Organisation:** Boston Spa School Sport Partnership

**Total Project Cost:** £10,000

**Amount proposed:** £10,000

**Wards covered:** Harewood & Wetherby

**Project Description:** provide young people with the opportunity to participate in a wide range of art, sport and cultural activities over the school holidays.

**Community Committee Priorities:** Best City for Children & Young People; Health & Wellbeing & Better Lives

**39. Project Title:** Wetherby U13 girls

**Name of Group or Organisation:** Wetherby Athletic Junior Football Club

**Total Project Cost:** £600

**Amount proposed:** £600

**Wards covered:** Wetherby

**Project Description:** to pay for a professional coaching session every week for a period of twenty weeks, or 40 weeks if done every other week.

**Community Committee Priorities:** Best City for Children & Young People; Health & Wellbeing & Better Lives

**40. Project Title:** Friends at Home

**Name of Group or Organisation:** The Friendship Circle of Leeds

**Total Project Cost:** £500

**Amount proposed:** £500

**Wards covered:** Alwoodley

**Project Description:** provides support to the families of children with special needs whilst inspiring teenagers to volunteer to extend a helping hand to those families.

**Community Committee Priorities:** Best City for Children & Young People; Good Growth

## Delegated Decisions (DDN)

41. Since the last Community Committee on 17 June 2019, no projects have been considered and approved by DDN.

## 42. Declined Projects

43. Since the last Community Committee on 17 June 2019, no projects have been declined.

## Community Skips Budget 2019/20

44. **Table 3** outlines the skips the ward members have approved. The total cost is highlighted below.

**TABLE 3: Community Skips 2019/20**

Location of skip	Date requested	Total amount	Alwoodley	Harewood	Wetherby
Alwoodley Allotments	11/04/2019	£128.91	£128.91		
Bramham in Bloom	11/06/2019	£178.33			£178.33
Boston Spa PC	11/06/2019	£149.16			£149.16
Scholes Bowling Club	28/06/19	£149.16		£149.16	
Scholes Bowling Club	23/07/2019	£149.16		£149.16	
<b>Total:</b>		<b>£754.72</b>	<b>£128.91</b>	<b>£298.32</b>	<b>£327.49</b>

## Capital Budget 2019/20

45. The Outer North East has a capital budget of **£16,601** available to spend, as a result of a new capital injections. Members are asked to note the capital allocation.

## Community Infrastructure Levy (CIL) Budget 2019/20

46. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee.

## Corporate Considerations

### Consultation and Engagement

47. The Community Committee has previously been consulted on the projects detailed within the report.

## **Equality and Diversity/Cohesion and Integration**

48. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

## **Council Polices and City Priorities**

49. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

50. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

51. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

52. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

53. The finance report provides up to date information on the Community Committee's budget position.

## **Recommendations**

54. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraphs 23 – 29)
- c. Details of the projects approved via Delegated Decision (paragraph 30)
- d. Monitoring information of its funded projects (paragraph 33)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Youth Activities Fund proposals for consideration and approval (paragraphs 37 – 40)
- g. Details of the skips approved (Table 3)
- h. Details of the Community Infrastructure Levy Budget (paragraph 46)

## **Community Committee Chairs Forum 6<sup>th</sup> September 2019**

### **Period Poverty Briefing Note**

Work on developing a sustainable, city wide scheme to tackle period poverty in Leeds has been undertaken over the past 12 months. As a result Executive Board agreed an approach to tackling period poverty in Leeds in December 2018. This work has been developed underneath the city's child poverty work. Period poverty is one area of poverty led social exclusion which has had raised national attention over the last two years

Community Committee Chairs have previously discussed this issue in September 2018 as initial discussions on the approach to tackling period poverty were taking place where they indicated financial support for this scheme.

A joint approach between Communities and Environments and Children and Families has been developed that encompasses both supplying products and tackling the stigma around period poverty in schools and community settings. This approach has been developed with children, young people and adults in the city, and shaped by good practice from a range of organisations and will ensure there is one joined up approach across the city.

Work to date has included identifying and working with a product supplier for 'Leeds' branded product which could include helplines, websites, information (foodbanks) on packaging

A competition is currently underway to find a winning design for the period products. There is also ongoing discussion with a company that is interested in working in partnership to develop an app. This app will pin point the location of products and help indicate when products are running low

The Leeds specific products will be launched in early 2020, until then Children's and Families have ordered products in plain packaging to be used in schools from September- January and have identified funding to provide these plain products for this period.

The intention is that period products that have a Leeds specific design will be available from January 2020. Children's and Families have identified internal funding and secured funding from partners to enable the roll out of the scheme from September 2019.

Also the Government have announced that they are planning to run a 'Period Products' scheme, which will be launched early 2020. This scheme will commission one national provider and fund them to provide sanitary products to all schools and 16- 19 settings. At this stage there is no further information available on how many products will be provided, guidance on how many times a year it will be restocked or details on how long the funding will be available for this scheme. This scheme will not provide period products in community settings.

The council scheme will overlap with this national scheme.

Children's and Families have put in an order for unbranded products for the period September to December 2019. The costs of these are:-

£0.55 per pack which will supply enough towels for 21,000 packs. So a total order value of £11,550 ex VAT. There are 14 products in each pack. At this stage an order has been made for sanitary pads only as there is a higher cost implication for repackaging the tampons and the lead time for these is slightly more. However, tampons will be available for the branded products.

During October to January work will be undertaken to assess the impact of the scheme in community settings including analysis of take up and demand to determine future funding and provision for the roll out of the branded products.

Costs for branded products are:-

	Price per pack of pads (£)	Price per pad unit (£) There is 14 pads in a pack	Price per pack of tampons (£)	Price per tampon unit (£) There is 12 tampons in a pack	Total amount of product available for £60,000 (units)	Tampon units available to each school and hub in the city (per year)	Tampon units available to each school and hub in the city (per month)	Pad units available to each school and hub in the city (per year)	Pad units available to each school and hub in the city (per month)
Branded own products through TSL	£0.48	£0.04	£0.65	£0.05	1,428,846	5,034	419	7,954	662

It is proposed that each ward is requested to provide £500 from their Well Being Budgets as a contribution to provide period products with plain packaging from half term in October 2019 to January 2020 for unbranded products and from January 2020 onwards for branded products in community settings.





**Report of:** Head of Stronger Communities

**Report to:** Outer North East Community Committee  
Alwoodley, Harewood, Wetherby

**Report author:** Preet Kundhi, 0113 53 51239

**Date:** 23 September 2019 **For decision**

## **Outer North East Community Committee – Forward Plan 2019/20**

---

### **Purpose of Report**

1. This report introduces the Outer North East Forward Plan for 2019/20. It details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.
2. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

### **Main Issues**

3. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
4. Community Committees were established to build on community engagement and in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.

5. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer areas of the City. The Constitution states that the Executive is to make arrangements for the discharge of some functions for which the Executive is responsible to Community Committees.
6. The Executive has identified a number of functions that Community Committee's exercise decision making on. The Executive however remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the wards within each committee area and meetings are held in public. The following areas are delegated to Outer North East:

- Wellbeing Fund
- Youth Activities Fund
- Capital Budget
- Community Infrastructure Levy (CIL)
- Community Centres
- Environmental Services
- CCTV
- Parks & Countryside

7. The Outer North East has put in place a sub structure to provide support, monitoring of performance and when required decision making to the delegations it is responsible for. These sub groups are as follows:

- Environmental sub group

Information on the activities of the sub groups is included in the Outer North East Update Report.

8. The Council's approach to locality working through Community Committees and its emerging work in priority neighbourhoods is an essential component of the stronger communities programme in the city. This programme incorporates a strategic approach to migration, tackling poverty, inequality and disadvantage, community cohesion, engagement and development, prevent, counter extremism, work with the Third Sector and equality.
9. Executive Board approved a new model for Locality Working in November 2017 to respond to the national Indices of Multiple Deprivation (IMD) data for 2015 which demonstrated Leeds had sixteen neighbourhoods categorised as being in the most deprived 1% of neighbourhoods nationally.
10. Six priority neighbourhoods were identified to accelerate the Council's approach to tackling poverty and inequality in the city to support and encourage partners and stakeholders to work differently and encourage learning and development around some of the most challenging issues in the city.

11. The Executive Board report also identified twelve priority wards as the focus for targeted neighbourhood improvement to address poverty and inequality. The twelve wards include: Armley; Bramley and Stanningley; Kirkstall; Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; Temple Newsam; Chapel Allerton; Middleton Park; Beeston and Holbeck; Hunslet and Riverside; and Hyde Park and Woodhouse (now Little London and Woodhouse).
12. Local partnership teams, known as Core Teams, were introduced towards the end of 2018 and have worked with communities to increase community involvement and participation, develop local action plans and build collaborative projects around key community issues.
13. Town and local centres across Leeds play a crucial role in supporting places and communities to respond to economic change. The Council's draft Inclusive Growth Strategy recognises their importance as economic, social and service hubs and the need to continue to deliver improvements that promote enterprise and connect people to jobs and opportunities within them. Targeting improvements to local centres would assist in delivering the Best Council Plan ambition of promoting sustainable and inclusive economic growth.
14. There have been significant strides in recent years to develop and improve the vitality and viability of local centres. People are passionate about local centres and high streets and a number of recent initiatives have provided a platform to turn that passion into action. The Portas Pilots Initiative, the establishment of several Town Teams and Business Improvement Districts, Townscape Heritage Initiatives together with the Town and District Centres Improvement Programme have all used this local activism to deliver improvements to support the sustainability of local centres.
15. However, many local centres still need to adapt and change to accommodate the challenges of internet shopping, the demand for more leisure activities, out of town shopping centres and edge of centre supermarkets and the disappearance of many day to day services from the high street. The Local Centres Programme (LCP) provides a programme of support and interventions that can be introduced to increase the vitality and viability of local and neighbourhood centres through the development of ward based bids for funding, supported by Council services and local agencies. The Local Centres Programme (LCP) seeks to utilise the £5m announced at Full Council in March 2017 to fund innovative and sustainable improvements to town and district centres as a component of supporting regeneration and growth across the city.
16. Separately the city has been proposed as the first Future High Street under a government funding initiative and partnerships between the public and private sector are also being developed elsewhere in the city to ensure local centres have the best possible futures to provide retail, commerce and social space for all.
17. Driving the work of the Community Committee through the sub groups, the Core Teams and the Local Centres Programme are the Community Committee Champions. The Champion role aims to provide local leadership for each theme, while acting as an

interface with services. Meeting quarterly with service leads, Community Committee Champions are well placed to shape the local agenda around each theme.

18. While the Community Committee format has proved successful in Other North East Community Committee) opportunities do exist to further develop this approach. The following are points for consideration:

- Service delegations are currently managed through the sub group structures. Through the Community Champion leadership the sub groups play an increasingly vital part in driving service improvements locally. The Update Report keeps the Community Committee apprised of progress.
- Community Committee Champions have played an active role in shaping the agenda and working with service leads which has a positive impact. The Community Committee Champions role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential if we are to achieve increased service improvement and local influence on service delivery, especially when dealing with those services delegated to the Community Committee.
- The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. We will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Committee Champions.
- Throughout the year different styles of workshops will be introduced. The aim will be to try and make the workshops interactive and relevant to local communities.

19. The draft Forward Plan is included in **Table 1** and **2** for Other North East Community Committee). Members are asked to consider the Forward Plan, agree themes for workshops for each of the meetings scheduled for 2019/20, as well as note the work of the Core Teams. Proposed themes will be considered in collaboration with Community Committee Champions and service leads.

## **Corporate Considerations**

### **Consultation and Engagement**

20. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

21. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

## **Council Polices and City Priorities**

22. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

23. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

24. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

25. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

26. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

27. The Community Committee is asked to:

- a. note the content of the report and make comment as appropriate
- b. consider scope and content of future Community Committee agendas

## **Background documents<sup>1</sup>**

28. There are no background documents associated with this report.

---

<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

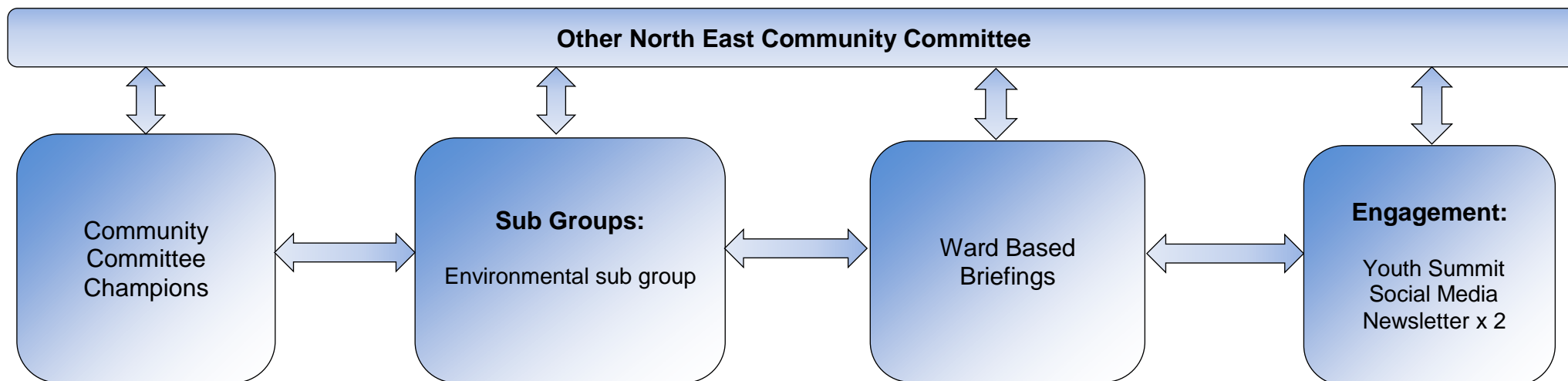
Proposed Forward Plan for 2019/20 – Community Committee and Workshops					
<b>Core business</b>		Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence	Minutes of last meeting Open Forum <b>Finance Report</b> <b>Update Report</b> <b>Review of previous themed meeting</b>		
Community Committee and workshop date	Workshop theme	Ideas for workshop	Community Committee Champion	Service Lead/Key contributors	Others
TBC	Inclusivity	Dementia Friendly Changing Places	Cllr Harrington	Changing Places	TBC
TBC	TBC	Climate Change Single Use Plastics	Cllr Robinson	Climate Change Team Waste Management	TBC
TBC	Environment	Environment Tree Planting	Cllr Robinson	Parks and Countryside	TBC

There is also the potential to have reserve themes should any of the planned workshops have to be deferred. Members are also encouraged to consider emerging priorities as themes.

Theme	Community Committee Champion
Adult Social Care & Health and Wellbeing	Cllr Harrington
Children’s Services	Cllr Cohen
Employment, Skills and Welfare	Cllr Robinson
Environment & Community Safety	Cllr Robinson

Sub Groups	Ward members	Meeting dates
Environmental Sub Group	Cllr Buckley Cllr Robinson Cllr Wilkinson	16 July 2019 21 October 2019 13 January 2020 15 April 2020

Ward based briefings	Meeting dates
Alwoodley	5 September 2019 23 October 2019 4 December 2019
Harewood	TBC
Wetherby	16 October 2019 27 November 2019 18 December 2019 15 January 2020 12 February 2020 18 March 2020 22 April 2020



This page is intentionally left blank





**John Rylie Centre  
Barwick-in-Elmet  
Carrfield Road  
LS15 4JB**

This page is intentionally left blank